

# AGENDA

**Meeting:** CORSHAM AREA BOARD  
**Place:** Corsham Town Hall, High Street, Corsham, Wiltshire, SN13 0EZ  
**Date:** Tuesday 1 February 2011  
**Time:** 7.00 pm

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Including the Parishes of Box, Corsham, Colerne and Lacock

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Marie Todd (Area Board and Member Support Manager) on 01225 718036 / [marie.todd@wiltshire.gov.uk](mailto:marie.todd@wiltshire.gov.uk) or Dave Roberts (Corsham Community Area Manager), 07979 318504 / [dave.roberts@wiltshire.gov.uk](mailto:dave.roberts@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Peter Davis (Vice Chairman) – Corsham Town

Sheila Parker – Box & Colerne

Alan Macrae – Corsham Pickwick

Dick Tonge (Chairman) – Corsham Without & Box Hill

Items to be considered	Time
1. <b>Chairman's Welcome and Introductions</b> _(Pages 1 - 2)	7pm
2. <b>Apologies for Absence</b>	
3. <b>Minutes</b> (Pages 3 - 12)  To approve and sign as a correct record the minutes of the meeting held on 30 November 2010.	
4. <b>Declarations of Interest</b>  To declare any personal or prejudicial interests or dispensations granted by the Standards Committee.	
5. <b>Chairman's Announcements</b> (Pages 13 - 30)  To receive the following chairman's announcements:  (a) New Speed Limits (b) Outcome of Leisure Review (c) Street Trading (d) Public Protection Enforcement Policy (e) Childcare Sufficiency Statement	7.05pm
6. <b>Partner Updates</b> (Pages 31 - 42)  To receive any updates from the following partners:  (a) Wiltshire Police (b) Wiltshire Fire and Rescue Service (c) NHS Wiltshire (d) Corsham Community Area Network (CCAN) (e) Town and Parish Council Nominated Representatives (f) Corsham Area Young People's Issues Group (g) Chamber of Commerce	7.10pm
7. <b>Update on Parking at Basil Hill</b>  Councillor Peter Davis will give an update on the outcome of the meeting with the Ministry of Defence (MoD) held on 20 January 2011. Representatives from the MoD will also be present at the meeting.	7.25pm
8. <b>Lacock Archives</b> (Pages 43 - 46)  The Area Board is asked to consider a proposal for the Council to apply for external funding to enable the purchase the Lacock archive collection. Claire Skinner, Principal Archivist and Terry Bracher, Local Studies and Archives Manager, will be present at the meeting to give a presentation and answer any questions.	7.35pm

9.	<b>Community Resilience - Town and Parish Council Emergency Plans</b>	<b>7.45pm</b>
	To consider whether the Area Board wishes to endorse and promote the concept of local emergency plans. Nicholas Bate, Emergency Planning Officer, give a short presentation and answer any questions.	
10.	<b>Wiltshire Police Authority</b>	<b>8pm</b>
	To receive a presentation from Gill Stafford from Wiltshire Police Authority regarding the future of policing in Wiltshire	
11.	<b>Corsham Community Campus Consultation (Pages 47 - 58)</b>	<b>8.15pm</b>
	(a) The report from the Corsham Community Area Network (CCAN) will be presented by Christine Reid, CCAN Chair.	
	(b) The following recommendation from Corsham Town Council will be presented by Cllr Allan Bosley, Chairman of Corsham Town Council:	
	“That Corsham Town Council commends the CCAN report to the area board and seeks the support of the area board in requesting Wiltshire Council to proceed with the development of a Community Campus in Corsham.”	
12.	<b>Street Lighting (Pages 59 - 66)</b>	<b>8.25pm</b>
	To receive an update from Adam Walton from CCAN on progress to date and to ask the area board to endorse the proposals made for part night lighting.	
13.	<b>Delegated Power (Pages 67 - 68)</b>	<b>8.40pm</b>
	To consider whether the area board wishes to delegate authority to the Community Area Manager to deal with specified urgent matters between meetings.	
14.	<b>Community Area Grants (Pages 69 - 78)</b>	<b>8.45pm</b>
	The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme:	
	<ul style="list-style-type: none"> <li>• Corsham Wind Band Association £1,500</li> <li>• Lacock Positive Camera Club - £999</li> <li>• KOBRA Trust (Knowledge of Box Roman Archaeology) - £5,000</li> <li>• New Highways formerly BADAS - £4997</li> <li>• Corsham Cluster School Festival – £900</li> <li>• Neston and Box Scout Group - £1820</li> <li>• Corsham Rugby Football Club - £1145</li> </ul>	

- Corsham Knitting and Crochet Club - £200
- Box Parish Council - £674

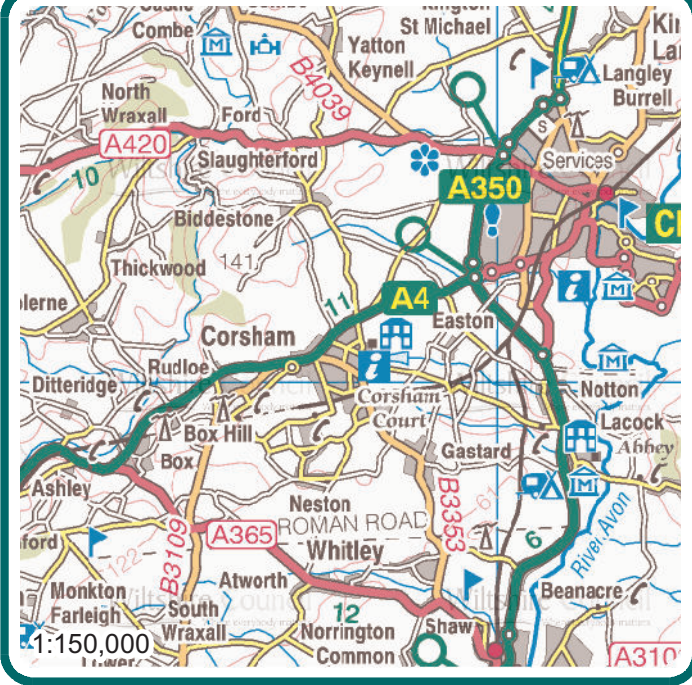
15. **Update on Issues Raised through the Issue Tracking System** **9pm**

The Community Area Manager will report on the latest position.

16. **Future Meeting Dates** **9.05pm**

To note that future meetings of the Corsham Area Board will take place on:

Thursday 24 March 2011 - Corsham Town Hall  
Thursday 2 June 2011 – Corsham Town Hall  
Thursday 18 August 2011 – Corsham Town Hall  
Thursday 20 October 2011 – Corsham Town Hall  
Thursday 1 December 2011 – The Pavilion, Box  
Thursday 2 February 2012 – Corsham Town Hall  
Thursday 22 March 2012 – Corsham Town Hall



**Corsham Town Hall**  
 High Street  
 Corsham  
 SN13 0EZ

**Wiltshire Council**  
 Where everybody matters





# MINUTES

**Meeting:** CORSHAM AREA BOARD  
**Place:** The Pavilion, Valens Terrace, Box, Wiltshire, SN13 8NT  
**Date:** 30 November 2010  
**Start Time:** 7pm  
**Finish Time:** 8.30pm

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Please direct any enquiries on these minutes to:

Marie Todd ,Tel: 01225 718036 or (e-mail) [marie.todd@wiltshire.gov.uk](mailto:marie.todd@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Dick Tonge (Chairman), Cllr Peter Davis (Vice Chairman), Cllr Alan Macrae and Cllr Sheila Parker

### **Wiltshire Council Officers**

Sian Walker – Service Director  
Dave Roberts – Community Area Manager  
Marie Todd – Area Board and Member Support Manager  
Adrian Hampton – Head of Local Highways and Streetscene  
Graham Steady – Environmental Protection Team Leader  
Simon Cleaver – Team Manager Pest Control and Dog Warden Service

### **Town and Parish Councillors**

Box Parish Council – M Carey, David Murray, Fred Sheppard, Rod Taylor and Andrea Thomas  
Corsham Town Council – Peter Anstey, Ruth Hopkinson, Elaine Marston, David Martin (Town Clerk), M Simpkins and Sharon Thomas

**Partners**

Corsham Youth Council – D Price and J Price

Corsham Civic Society – Sally Fletcher

Corsham Community Area Network (CCAN) – Kevin Gaskin and Christine Reid

WIN – Ann Keat

Corsham Chamber of Commerce – Georgina Fairbrass

**Members of Public in Attendance: 2****Total in attendance: 32**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and stated that he was happy to host the area board meeting at the Box Pavilion for the first time.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor Jennie Hartless from Box Parish Council.</p>	
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 19 October 2010 were confirmed and signed by the chairman subject to the following amendment:</p> <p>Under the list of those people in attendance it should be made clear that David Martin is the Clerk to Corsham Town Council and not a councillor.</p>	<b>Marie Todd</b>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Peter Davis declared a prejudicial interest in the grant applications submitted by Corsham Town Council as he was a member of the town council. Councillor Davis did not speak or vote on these grant applications and left the meeting while they were considered.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The chairman made the following announcements:</p> <p><b>(a) <u>Local Flood Protection</u></b></p> <p>In order to help communities protect themselves from flood risk, Wiltshire Council was introducing a scheme to supply gel sacs, these were similar to sandbags but inflated when in contact with water.</p> <p>Parish and Town Councils would be able to purchase a stock which they could hold in the community for distribution during a flood event or purchase the gel sacs on behalf of householders.</p> <p>The gel sacs were available to Parish and Town</p>	

	<p>Councils for £2.50 each and anyone wishing to purchase them should complete and email the form attached to the agenda papers to Sarah Peterson (<a href="mailto:sarahpeterson@wiltshire.gov.uk">sarahpeterson@wiltshire.gov.uk</a>) or telephone 01225 713377.</p> <p><b>(b) <u>Results of Waste Consultation</u></b></p> <p>The waste consultation finished on 20 August 2010. There was a report on the full results of the consultation on the Council's website.</p> <p>Over 10,000 people responded to the consultation and just over 70% were in favour of the proposal.</p> <p>A report on the consultation was considered by the Cabinet on 19 October 2010 and it was decided to go ahead with the proposal, subject to the detail contained in the Comprehensive Spending Review.</p> <p>The proposed service changes were planned for summer 2011 and residents would be kept informed throughout the process.</p>	
6.	<p><b><u>Town Parish and Partner Updates</u></b></p> <p>(a) <b><u>Wiltshire Police</u></b></p> <p>An update report was circulated with the agenda papers.</p> <p>(b) <b><u>Wiltshire Fire and Rescue Service</u></b></p> <p>An update report was circulated with the agenda papers.</p> <p>(c) <b><u>NHS Wiltshire</u></b></p> <p>An update report was circulated with the agenda papers. It was noted that a number of changes would be made to the NHS in the coming months with more responsibility being given to GPs. Public health responsibilities would be transferred to local authorities. The PCT had to make 40% savings in management costs and this would lead to staff reductions.</p> <p>(d) <b><u>Corsham Town Council</u></b></p> <p>The Christmas lights would be switched on this Friday</p>	

from 5.30pm outside the Town Hall.

The Corsham Community Area Network had given a presentation to the Town Council regarding the review of street lighting. The Town Council thanked the local volunteers for their work on this project which would save money.

A meeting was to be held at the Corsham Community Centre to consult on the community campus.

Basil Hill was now occupied and there were moves to sell the old Copenacre site which would have an impact on the local area.

(e) **Box Parish Council**

Local residents were concerned about the development of a community campus for Corsham as they did not wish to lose Box Library or to see this service diminish.

The outcome of the car parking review was awaited and the Parish Council hoped that when a decision was made it would be favourable to grade 4 parking areas. It was noted that a decision would be made on the car parking strategy at the Cabinet meeting on 14 December.

The Parish Council noted that the old MoD sites were being sold and hoped there would be support for housing on these sites rather than industrial use.

(f) **CAYPIG**

The next CAYPIG meeting would take place on Weds 8 December at 6pm at the Mansion House.

(g) **Chamber of Commerce**

Georgina Fairbrass introduced herself as the new president of the Chamber. She stated that anyone in the community area was very welcome to contact her if there was anything they wished to discuss.

7.

Corsham Community Area Network (CCAN) Update

CCAN was now in its second year and was working very well in partnership with the area board and Wiltshire Council. New members had joined the group and closer links were now being forged with parish and town councils which was welcomed.

A mid-year report was submitted setting out the work that CCAN had carried out along with a workplan for 2010/11 and a claim for running costs for consideration.

The following work was currently being undertaken:

- Leading a consultation on the new community campus proposal. Copies of the consultation document had been made available for people to complete, two public meetings were being hosted. One involved local societies and organisations and one which was open to the general public. Once the consultation had been completed CCAN would produce a report and submit this to the Cabinet meeting when this matter is considered.
- Compiling a street lighting report – 12 local volunteers had been asked to look at this issue. They had identified around 400 street lights which could potentially be switched off between midnight and 5.30am using strict criteria. The proposals had then be made available in town and parish council offices and on their websites. Comments were required by mid December and a report would then be brought to the Corsham Area Board in February for consideration. So far responses had been very favourable. The chair of CCAN thanked the volunteers for all their work on this consultation.
- Transport issues – there had been a follow up on the bus stop audit. A leaflet had been printed giving details of the new no 10 bus service at no cost to the council. This had been achieved through sponsorship and local efforts. The transport group was also looking at the draft local transport plan to put forward its comments.

New projects included:

- A public transport partnership to enable better integration in the community area. This would include face to face contact with providers.
- Publicity for transport matters.
- Exploring how CCAN could be involved in the

	<p>effectiveness of subsidised bus routes.</p> <ul style="list-style-type: none"> <li>• Cycle networks</li> <li>• Bus stop audit</li> <li>• Timetables</li> </ul> <p>In response to a comment made at the meeting the Transport Group agreed to consider the problems caused by buses when stopping at the smaller bus stops and whether these could be enlarged to provide more space for the vehicles.</p> <p>A comment was also made that the bus service numbers 82, 83 and 84 needed more publicity.</p> <p>It was noted that CCAN had found officers at Wiltshire Council to be very positive and the group had been greatly encouraged by this. The Area Board felt that the work undertaken with CCAN had been very successful and was an excellent example of partnership working in the local community.</p> <p><b><u>Decision</u></b>  <b>That the funding request from CCAN for £5,500 be agreed.</b></p>	<p><b>Dave Roberts</b></p>
<p>8.</p>	<p><u>Dog Control Orders</u></p> <p>The Area Board received a presentation from Graham Steady, Environmental Protection Team Leader, regarding proposals to consolidate Dog Control Orders across Wiltshire.</p> <p>The following issues were discussed:</p> <ul style="list-style-type: none"> <li>• It was noted that the current system was inconsistent across the county.</li> <li>• In the Corsham Community Area there was an order in place which required dogs to be kept on leads on the Box Recreation Ground. It was proposed that this order should be retained.</li> <li>• It was important to retain a balance between the needs of dog owners and the general public using the open space.</li> <li>• A comprehensive order relating to dog fouling was proposed on all public land in the county.</li> <li>• A dog exclusion order was proposed for all children's play areas and one particular site in Malmesbury.</li> <li>• There was a questionnaire on the website asking for comments on the proposals – the closing date was 7 February 2011.</li> <li>• It was noted that when Box Parish Council entered an</li> </ul>	

	<p>agreement to pay for signs for the recreation ground they were promised five but only received two. Officers agreed to look into this.</p> <ul style="list-style-type: none"> <li>• Seb Williams was the dog warden for the Corsham area.</li> <li>• The council could provide roadshows, team action days, publicity campaigns, advice surgeries to promote responsible dog ownership, microchipping etc and could make presentations at schools as required. If a parish or organisation wanted to discuss holding a particular event they should contact Simon Cleaver (Team Manager for the Dog Warden and Pest Control Service) or Seb Williams (Dog Warden).</li> <li>• It was noted that the Corsham Youth Council had been doing some work relating to dog control and dog fouling.</li> </ul>	<b>Graham Steady</b>
9.	<p><u>Parish Steward Scheme</u></p> <p>The Area Board viewed a DVD giving information about the Parish Steward Scheme. Adrian Hampton, Head of Local Highways and Streetscene, then answered questions relating to the role.</p> <p>The following issues were discussed:</p> <ul style="list-style-type: none"> <li>• The scheme did tie in to the CLARENCE system.</li> <li>• The role was evolving and work had to be undertaken on a priority basis (for example, this year pothole filling had been a high priority).</li> <li>• A request was made for a Parish Steward to go to Rudloe to do some general tidying work.</li> <li>• The scheme offered great flexibility and representatives from Box and Corsham thanked their Parish Steward for doing an excellent job.</li> </ul>	<b>Adrian Hampton</b>
10.	<p><u>2011 Census - Local Perspectives</u></p> <p>This item was withdrawn from the agenda as the officer due to make a presentation was unable to attend. It was likely that the census would be discussed at the next meeting if time allowed.</p>	<b>Marie Todd</b>
11.	<p><u>Minerals Extraction - Local Perspective</u></p> <p>A consultation regarding the initial site options for the aggregate minerals site allocations was currently taking place.</p> <p>There were three sites which had been put forward as possibilities in the Corsham Community Area. These sites were all in the Lacock area and plans were available to view at the meeting.</p>	

12.	<p><u>Cabinet Representative - Councillor Dick Tonge</u></p> <p>Councillor Dick Tonge, Cabinet Member for Highways and Transport, talked about his portfolio and answered questions.</p> <p>It was noted that there was likely to be a 28% reduction in the government grant for next year and that this was likely to be front-loaded. This meant that a larger proportion of the savings would have to be made in the first year. A number of managers were to be made redundant in order to make some savings.</p> <p>The Localism Bill was also due to be published in December. This was likely to mean that there would be more local delegation of services but the detail was not yet clear.</p> <p>Councillor Alan Macrae also talked about his responsibilities as Portfolio Holder for Schools. There were likely to be a number of new academies in Wiltshire as schools had now been given more opportunity to change their status. This meant that school funding would be provided directly from the government and not from local authorities. There were also likely to be changes to the school transport system but the details were not yet clear.</p>	
13.	<p><u>Community Area Grants</u></p> <p>The Area Board considered four applications for 2010/11 community area grant funding.</p> <p><b><u>Decision</u></b></p> <p><b>(1) To award Box Rovers Football Club £944 to enable the group to purchase equipment.</b></p> <p><i><u>Reason for Decision</u></i>  <i>The application demonstrates a link to the Corsham Area Community Plan by providing activities for young people.</i></p> <p><b>(2) To award Corsham Primary School PTA £1,000 to purchase and install a large play den and sun shelter.</b></p> <p><i><u>Reason for Decision</u></i>  <i>The application demonstrates a link to the Corsham Area Community Plan by providing education and lifelong learning and places to meet.</i></p> <p><b>(3) To award Corsham Town Council £1, 780 to purchase and install new play equipment at Dicketts Avenue Play</b></p>	Dave Roberts

	<p style="text-align: center;"><b>Area.</b></p> <p><u>Reason for Decision</u>  <i>The application demonstrates a link to the Corsham Area Community Plan by providing facilities and activities for people in the community area.</i></p> <p><b>(4) To award Corsham Town Council £3,307 to install lighting at Springfield Recreation Ground Skatepark subject to the successful planning application and the balance of funding being in place.</b></p> <p><u>Reason for Decision</u>  <i>The application demonstrates a link to the Corsham Area Community Plan by offering facilities and activities for people in the community area and improving facilities which will enhance the community as a whole.</i></p> <p>It was noted that there was now a balance of £19,103.12 in the budget for community area grants and local organisations were advised to apply as soon as possible as there was only one further funding round before the end of the financial year.</p>	
14.	<p><u>Corsham Heritage and Information Centre</u></p> <p>It was noted that the staff at the Corsham Heritage and Information Centre had been nominated for the Queen’s Award for Voluntary Service. They had passed the first stage and had been visited by referees for the second stage on Monday 22 November. Whether or not they gain the Award, the Area Board agreed to congratulate them on getting this far in the process.</p>	
15.	<p><u>Future Meeting Dates and Forward Plan</u></p> <p>It was noted that the next meeting would take place on 1 February 2011 at Corsham Town Hall.</p>	



## **Chairman's Announcements**

### **Speed Limit Reviews**

#### **(a) A350 Showell**

A report on the proposal to review the speed limit on the A350 at Showell has now been considered by the Cabinet Member for Highways and Transport. The Cabinet member has agreed that the lowering of the speed limit to 50mph should be pursued.

The report on this matter may be accessed via the Wiltshire Council website at:

<http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=284>

Scroll to the bottom of the page and Appendix H deals with Showell.

A paper copy of the report is available on request.

#### **(b) A4, B3109 and B3353**

A report on the proposal review the speed limit on the A4, B3109 and B3353 has now been considered by the Cabinet Member for Highways and Transport. The Cabinet member has agreed that:

- The proposal to introduce a 50mph speed limit on the B3109 Bradford Road be pursued.
- The revised proposal to introduce a 30mph speed limit on the B3353, The Linleys, be pursued.

This report may be accessed via the Wiltshire Council website at:

<http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=284>

Scroll to the bottom of the page and Appendix D deals with Corsham and the Linleys.

A paper copy of the report is available on request.



## **Corsham Area Board 1 February 2011**

### **Chairman's Announcement**

#### **Outcome of the Leisure Facilities Review**

Wiltshire Council's cabinet has considered the results of the extensive consultation exercise undertaken between July and October and approved a refined proposal which shall;

- Retain a strategic view and ensure that the indoor leisure facilities are a key component of the emerging community campus programme.
- Ensure that the indoor leisure facility service in Wiltshire will be enhanced which creates more opportunities for local people to actively pursue a healthy lifestyle.
- Give a clear message about the Council's commitment to providing high quality and efficient local services.
- Deliver a refined proposal that has been directly shaped by local people.

The refined proposals as set out in the report will provide;

- The specification for new leisure facilities in Trowbridge, Melksham, Warminster and Durrington/Amesbury as part of the wider campus development project.
- Improvements to Devizes Leisure Centre, Five Rivers in Salisbury, The Activity Zone in Malmesbury, Marlborough Leisure Centre and Tidworth Leisure Centre as part of the Workplace Transformation Programme.
- For an indoor Bowls facility to be included as part of a Campus facility in Melksham.
- For the provision of a grant of £400K to the Wiltshire School of Gymnastics in Melksham.

The Council has been clear about its proposals to transfer some of the local facilities to the community to manage. The Council will now consider the proposal to transfer these facilities in a wider strategic context to enable it to assess the impact of a potential transfer alongside other council buildings and services. This will enable the Council to consider the practicalities and options for wider campus developments.

Whilst the investigations into campus opportunities are completed, the Council will not be looking to alternative management arrangements for indoor leisure facilities as a single service. The Council's approach is intended to retain community

involvement in the campus development project as it is recognised that local input is critical to success.

This refined proposal for leisure acts as a pre-cursor to a report that the Workplace Transformation Team shall present to Cabinet in the early part of 2011. This report will set out the high level principles behind a sustainable and affordable campus development project and consider the financial implications associated with this refined proposal for leisure.

The Council will continue the on-going dialogue which has already been established with local community groups regarding the local management of facilities.

## Chairman's Announcements

### Invitation to comment on a proposed new council-wide street trading scheme

Wiltshire Council's Licensing Committee considered a report on the future of street trading at its meeting on 30 November 2010.

There is currently no harmonised street trading policy for the Wiltshire Council area. This is because the former District Councils controlled street trading in different ways.

The Licensing Committee agreed to introduce a new harmonised consent street trading scheme across the Wiltshire Council area. This will provide a flexible means of controlling street trading activity and allow greater scope for local involvement in decision making through a thorough consultation process for all applications for Street Trading Consents.

A new scheme needs to be introduced to ensure:

- all street traders in Wiltshire have the same rights, pay the same fees and are subject to the same application procedure, terms and conditions
- the council has adequate powers to remove illegal street traders and protect legal street traders and local businesses.

Council officers have produced a draft scheme for formal consultation with all interested parties (including area boards, street traders, members of the public, local businesses, town and parish councils, farmers markets organisation, chambers of commerce and MPs) and would like to invite general comments and feedback on the proposed scheme.

A full copy of the proposed scheme and consultation survey will be available on the Wiltshire Council website **from 17 January**. All interested parties should return **written responses** to the Wiltshire Council Licensing Team **by 17 March**. Any responses received after the closing date will not be taken into consideration by council officers.

If members of the public or interested groups would like to complete the survey form, it will be available on the Wiltshire Council website at <http://www.wiltshire.gov.uk/council/consultations.htm>.

Written responses should be emailed to [alissa.davies@wiltshire.gov.uk](mailto:alissa.davies@wiltshire.gov.uk) or returned to the Wiltshire Council Licensing Team at Monkton Park, Chippenham, Wiltshire, SN15 1ER.

For further information or to request a printed copy of the proposed street trading scheme and consultation survey, please contact Alissa Davies on 01249 706414.



## **Proposed New Council-Wide Street Trading Scheme**

### **Executive summary**

Wiltshire Council is planning to introduce a new, harmonised consent street trading scheme by adopting powers under Schedule 4 of the 1982 Local Government (Miscellaneous Provisions) Act.

In a consent street trading scheme, it is illegal to trade in a consent street without obtaining permission from the council. The council grants permission to trade, known as a Street Trading Consent, to individual street traders who pay a fee to the council and are subject to terms and conditions. The council can remove or refuse to renew a Street Trading Consent at any time if fees are not paid or the street trader does not adhere to the council's terms and conditions.

A new scheme needs to be introduced to ensure:

- all street traders in Wiltshire have the same rights, pay the same fees and are subject to the same application procedure and terms and conditions
- the council has adequate powers to remove illegal street traders to protect legal street traders and local businesses from unfair competition.

Currently the council operates three different street trading schemes in three of the former district council areas:

- In the north and west there are two different consent street trading schemes with different fees, application procedures and terms and conditions
- In the east there is a prohibited street trading scheme for a limited number of streets in town centres- street trading is banned in some specific streets in town centres

In the south there is no street trading scheme, which means the council cannot remove illegal traders.

Formal consultation on the new street trading scheme will begin in January 2011 and will finish in March 2011.

### **What the scheme will cover**

Street trading is selling, exposing or offering articles for sale in a street. This includes trading from mobile and static structures, including kiosks, the sale of food and drink, ice-cream vans, mobile artists and musicians who sell their work on the street, advertising cars for sale on the street and the sale of Christmas trees and other festive items.

Street trading does **not** include the sale of gas, electricity or other domestic services, subscriptions to motor breakdown organisations or handing out promotional literature for goods, services or venues.

The scheme will cover **all streets in Wiltshire**. A street is any area that the public can access without payment, including private land.

**All streets will be designated as consent streets, except for a small number of highway lay-bys which will be designated as prohibited streets (where all street trading is illegal) for safety reasons.**

### **Types of Street Trading Consent**

The council will offer three types of Street Trading Consent:

- **Annual Street Trading Consent** for trading on all days of the year, including all bank holidays
- **Daily Street Trading Consent** for trading on a single day, a number of days, or a specific day for the year, including bank holidays where these fall on the days included in the consent. For example trading for a full week once a year, on all Mondays for one month, or all Saturdays throughout the year.
- **Block Street Trading Consent** for organisers of large street trading events, where the event organiser is responsible for all street traders at the event. For example farmers markets, car boot sales, fetes, carnivals and static structures on Town and Parish Council, such as kiosks in parks leased out by the Town or Parish Council.

Applications for Annual and Daily Street Trading Consents will be considered four times a year: in March, June, September and December.

**All applications will be processed within 90 days.**

Applications for Block Street Trading Consents will not be subject to the consultation procedure and will be considered as and when they are submitted.

Applications will need to be submitted with a **non-refundable deposit of ten percent of the total fee payable.**

### **How applications will be determined**

Applications will be determined by licensing officers and the licensing manager, acting on delegated powers from the Licensing Committee.

Licensing officers will assess applications against the scheme criteria and will take objections from consultees into account.

The consultees will usually include the Town or Parish Council, the local Councillor and local community area manager, members of the public, local businesses, Wiltshire police, Wiltshire fire and rescue service, environmental



health officers, food safety officers, planning officers, highways officers, and health and safety officers.

The licensing manager will decide to approve or reject applications on the basis of recommendations from licensing officers.

Where an application meets the criteria and there are no reasonable or appropriate objections the licensing officer will recommend approval of the application.

If the application does not meet the criteria or there are reasonable and appropriate objections the licensing officer will **arrange to meet with the applicant and will contact objectors in to attempt to overcome the potential reasons for refusal. This may include a consultation meeting arranged by the community area manager between the local councillor, members of the public and the licensing officer.** The licensing officer, applicant and objectors will discuss

- changes that could be made to the proposed location, goods or trading hours and
- additional conditions that could be introduced.

Applicants who feel aggrieved by the licensing manager's decision to refuse an application or to introduce additional conditions will have the right to appeal to the Licensing Committee.

Please see the flowchart in Appendix 1 for more detail on the proposed procedure for determining applications for Street Trading Consents.

### **Fees**

There will be **two different sets of fees** for Annual and Daily Street Trading Consents:

- fees for town centre traders, and
- fees for all other traders.

**Fees for town centre traders will be higher than fees for all other traders to reflect the higher footfall and greater commercial benefit of a town centre location.**

A higher fee will be charged for Daily Street Trading Consents to trade on Saturdays.

Block Street Trading Consents will be offered to organisers of street trading events.

The council will not charge for a Block Street Trading Consent if the **proceeds from both the street trading activity and the event as a whole will go to a registered charity or will not be used for private gain.**

Please see Appendix 3 for the proposed street trading fees. The level of fees will be reviewed by the council on an annual basis.

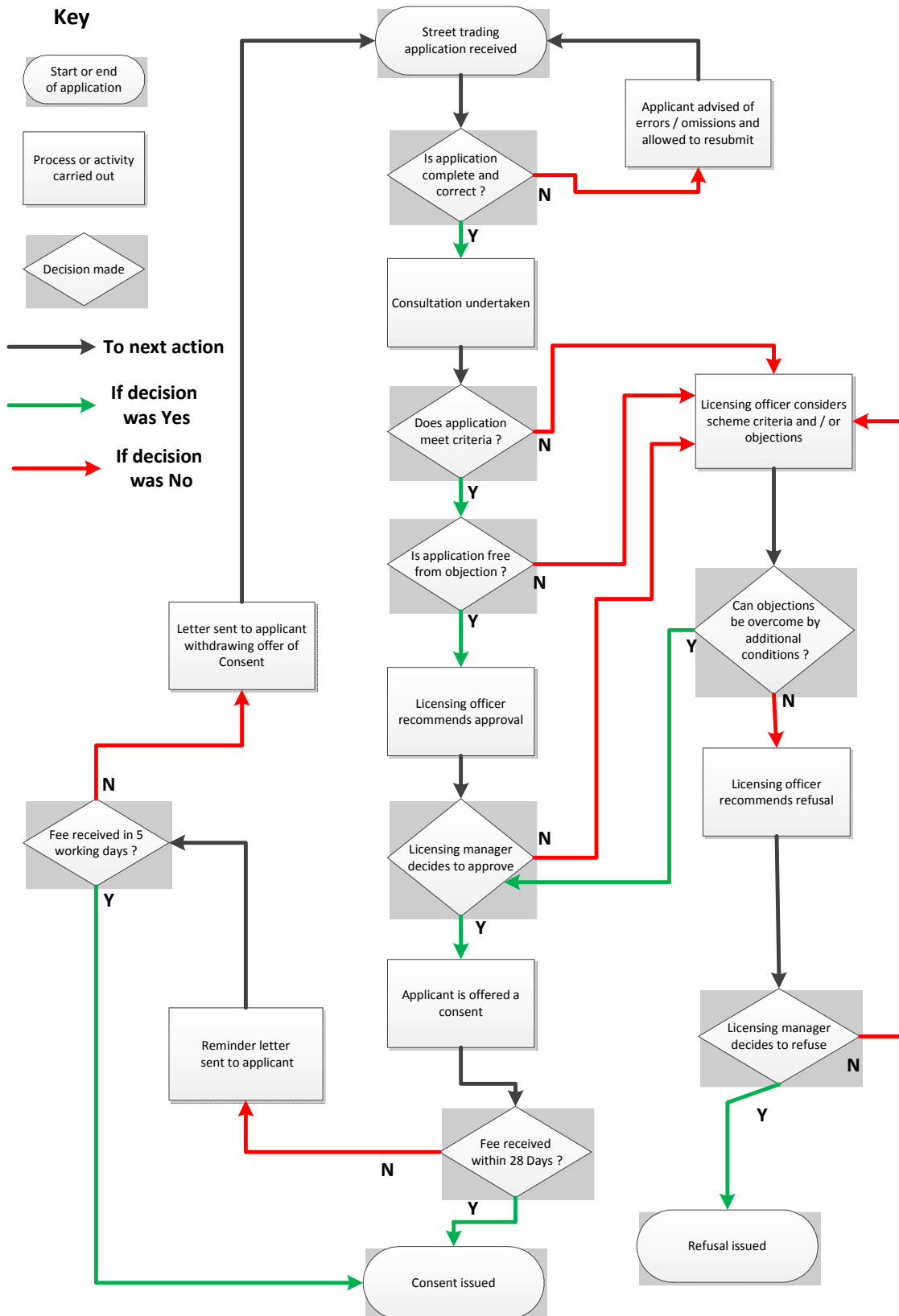
### **Appendices**

Appendix 1: Proposed procedure for determining applications for Street Trading Consents

Appendix 2: Proposed criteria for determining applications for Street Trading Consents

Appendix 3: Proposed street trading fees

## Appendix 1: Proposed Procedure for determining applications for Street Trading Consents



## **Appendix 2: Proposed criteria for determining applications for Street Trading Consents**

The licensing officer will assess applications for Street Trading Consents against the following criteria:

- **Site safety.** The location should not present a substantial risk to the public in terms of road safety, obstruction and fire hazard. The street trading activity should not present a significant risk of nuisance from noise, smells or fumes to households and businesses in the vicinity. Observations from council officers will be taken into consideration.
- **Public order.** The street trading activity should not present a risk to public order in the locality in which it is situated. Observations from Wiltshire police and council officers will be taken into consideration.
- **Avoidance of nuisance.** The street trading activity should not present a substantial risk of nuisance from noise, smells or fumes to households and businesses in the vicinity of the proposed street trading site. Observations from council officers and residents will be taken into consideration.
- **Needs of the area.** Applicants will have to demonstrate the need for the proposed street trading activity in relation to:
  - (i) the presence of other like outlets already existing in the immediate locality of the street trading site, and
  - (ii) the general needs of a locality if no comparable outlets already exist.
- **Compliance with legal requirements.** The proposed street trading unit should comply with all the relevant legislation. Observations from officers on the requirements of food safety, health and safety, environmental health and fire safety legislation will be taken into consideration. In addition, for those applying to sell food the result of the unit inspection will be taken into consideration.
- **Consultees observations.** Consideration will be given to written objections from consultees. Objections and recommendations will be assessed by the licensing officer for reasonableness and appropriateness before they are taken into consideration.

- **Permitted trading hours.** In town centres street trading hours will normally mirror those of shops in the immediate vicinity. However, the council will consider each application on its merits before agreeing permitted trading times. The council retains the right to specify permitted trading hours that are less than those applied for. Any trading involving hot food between 11pm and 5 am will require a separate application under the Licensing Act 2003.
- **Planning Permission.** No Street Trading Consent shall be issued where planning permission is required but has not been applied for or granted. Observations from Wiltshire Council planning officers will be taken into consideration.
- **Suitability of the applicant to hold a consent.** The council may take relevant unspent convictions, complaints received about the applicant's previous street trading activity and any previous revocation or surrender of a Street Trading Consent into account.
- **Proximity to schools and colleges.** No Street Trading Consents will be granted for trading at locations within a 500 metre walk using the public highway of a school or sixth form college.

All the criteria will need to be satisfied and equal weight will be applied to all criteria.

### Appendix 3: Proposed street trading fees

#### Town centre traders

Type of Street Trading Consent	Fee
<b>Annual Street Trading Consent</b> – all days of the year, including all bank holidays.	£ 2800
<b>Daily Street Trading Consent-Sunday to Friday</b> , including bank holidays where these fall on the days included in the consent.	£ 20 per day
<b>Daily Street Trading Consent-Saturday.</b>	£ 40 per day
<b>Block Street Trading Consent-events for private gain</b>	£ 40 per day
<b>Block Street Trading Consent-events where the proceeds will not be used for private gain or will go to a registered charity</b>	No charge

#### All other traders

Type of Street Trading Consent	Fee
<b>Annual Street Trading Consent</b> – all days of the year, including all bank holidays.	£ 1400
<b>Daily Street Trading Consent</b> -including bank holidays where these fall on the days included in the consent.	£ 10 per day
<b>Block Street Trading Consent-events where the proceeds will be used for private gain</b>	£ 40 per day
<b>Block Street Trading Consent-events where the proceeds will not be used for private gain or where the proceeds will go to a registered charity.</b>	No charge

**Corsham Area Board 1 February 201**

**Chairman's Announcements**

**Public Protection Enforcement Policy**

The Public Protection Service is reviewing its enforcement policy, and is seeking views from interested stakeholders.

The policy deals with the entire range of legislation administered by the Public Protection Service covering all environmental health and trading standards powers, as well as any relevant community safety and emergency planning laws.

The policy addresses the practical application of Public Protection enforcement procedures and aims to provide a fair and effective approach to any enforcement action taken by officers of the authority. It seeks that any enforcement action must be compliant with all relevant legislation and guidelines, and must be fair, clear, transparent, consistent and robust.

The draft enforcement policy is on the council's website.

<http://www.wiltshire.gov.uk/environmentandplanning/publicprotection/publicprotectionenforcementpolicy.htm>





## **Corsham Area Board 1 February 2011**

### **Chairman's Announcements**

#### **Childcare Sufficiency Assessment**

Local authorities have a duty, under the Childcare Act 2006, to assess the sufficiency of childcare in their area and produce a report. Wiltshire's second report has now been drafted and it is out for consultation on the Wiltshire Council website: <http://www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/childcaresufficiencyassessment.htm>.

Any comments should be forwarded to the early years team using the response sheet provided on the website by 20 March 2011. The final report will be published on the website before 1 April 2011.

Further information is available from:  
Email: [earlyyears@wiltshire.gov.uk](mailto:earlyyears@wiltshire.gov.uk)  
Telephone: 01225 785674



# Crime and Community Safety Briefing Paper Corsham Community Area Board 1 February 2011



## 1. Neighbourhood Policing

**Team Sgt:** Sgt 85 Alex Reid

### **Corsham Town Centre Team**

Beat Manager – PC 1552 Hazel Anderson

PCSO – 6156 Shaun Redmond

### **Corsham Rural Team**

Beat Manager – PC 1877 Mandie Ball

PCSO – 6035 Steve Butler

PCSO – 6201 Charles Campbell

### **Chippenham Rural Team**

Beat Manager – PC 338 Heather Barham

PCSO – 6007 Norman Webster

PCSO – 6041 Val Wagstaff

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Corsham Town – ASB, Corsham Town  
Drugs, Corsham Town Centre

Corsham Rural – ASB, Box

Chippenham Rural – Speeding, Rural Villages  
- Burglary, Rural Villages

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police Authority Representative: Mrs Gill Stafford

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

#### **4. Performance and Other Local Issues**

I am pleased to report that it has generally been a fairly quiet period across Corsham in recent weeks.

This has no doubt been largely due to the lead up to the festive period and also the long spell of inclement weather and snow that caused widespread disruption across the County.

There was a spate of damage to car tyres across Corsham during early December with random vehicles having the tyres punctured with a sharp implement.

Enquiries into these matters are continuing and we are hopeful of identifying those responsible. There have been no recent repeats of this type of damage reported however NPT patrols have been stepped up around the affected areas to deter further offending.

Four males from out of the County were arrested in December for poaching offences using Lurcher type dogs. Their animals were seized and the RSPCA are looking at potential animal cruelty charges against one of the dog owners.

On separate occasions another male was escorted out of the County from the Stanton area after being suspected of involvement in hare coursing and another three males were removed from the Biddestone area, again for suspected hare coursing.

Please report any suspicious activity seen on agricultural land; especially involving 4x4 type vehicles and groups of people with Lurcher/Greyhound dogs.

The Corsham Town Council mobile CCTV system has been refurbished and upgraded and will be deployed at a variety of locations across the town by the Council during the coming year to provide community reassurance at specific problem locations.

The old Rudloe RAF site has been subject to thefts of stone tiles from the derelict buildings recently. Several individuals from out of the County were located at the scene and spoken to in connection with this.

Four individuals were arrested and are on bail relating to a criminal damage offence at the Basil Hill tunnels system, enquiries continue into these matters.

Two local youths have been dealt with for separate incidents of shoplifting in Corsham and processed under the recently introduced local resolution scheme. This allows positive action to be taken against the offending party, whilst working with the victim and reaching an outcome that is agreeable to them.

A local male was arrested for criminal damage to a number of windows in a public house and has been formally cautioned for this offence.

Results for the high profile 2010 Christmas and New Year crackdown on Drink driving indicate that the numbers of tests conducted were significantly higher than in 2009 and the number of overall tests with a positive result was proportionately lower than during last year's campaign.

The national campaign, which began on the 1 December and ran for the whole month, saw 5526 driver's breath tested within Wiltshire. Of these 106 tests were positive

with five drivers committing an offence of failing to provide a test. Those figures for positive and failing to provide represented 2 per cent of the total tests conducted. T

This is a welcome drop in the number from last year's campaign which saw 3.3 per cent test positive or where drivers failed to provide.

The total number of breath tests carried out on drivers involved in collisions was 592 of whom 26 tested positive (4.4 per cent). This was a slight increase on the 4 percent that tested positive in last year's campaign but the number of drivers tested following a collision increased.

Overall our reported crime has fallen slightly, which is a positive start to the year and although as reported in the last document, detections have also shown a reduction, this is in part due to the local resolution scheme and Home Office classification.

**CRIME & DETECTIONS (JAN 2010 – DEC 2010) compared to previous year)**

CORSHAM	CRIME				DETECTIONS	
	JAN 2010 - DEC 2010 cf previous year				JAN 2010 - DEC 2010 cf previous year	
	2009/10	2010/11	+ / -	% Change	2008/09	2009/10
Violence Against the Person	124	125	1	0.8%	56.5%	46.4%
Dwelling Burglary	34	33	-1	-2.9%	35.3%	24.2%
Criminal Damage	223	187	-36	-16.1%	12.6%	9.6%
Non Dwelling Burglary	77	86	9	11.7%	10.4%	4.7%
Theft from Motor Vehicle	54	79	25	46.3%	11.1%	1.3%
Theft of Motor Vehicle	22	25	3	13.6%	18.2%	28.0%
Total Crime	810	777	-33	-4.1%	24.0%	19.0%

County Division is compared with 15 most similar divisions in other Forces. Currently we are performing well e.g. ranked 1st (out of 15) for All Crime and 4th for Violent Crime

**Anti-Social-Behaviour – reported incidents**

APR-JUNE 2010	JULY-SEPT 2010	OCT-DEC 2010	JAN-MAR 2010	MONTHLY AVE (09/10)
199	205	144	116	57

Inspector Steve Cox  
 11 January 2011  
 Area Commander  
 Chippenham, Calne and Corsham





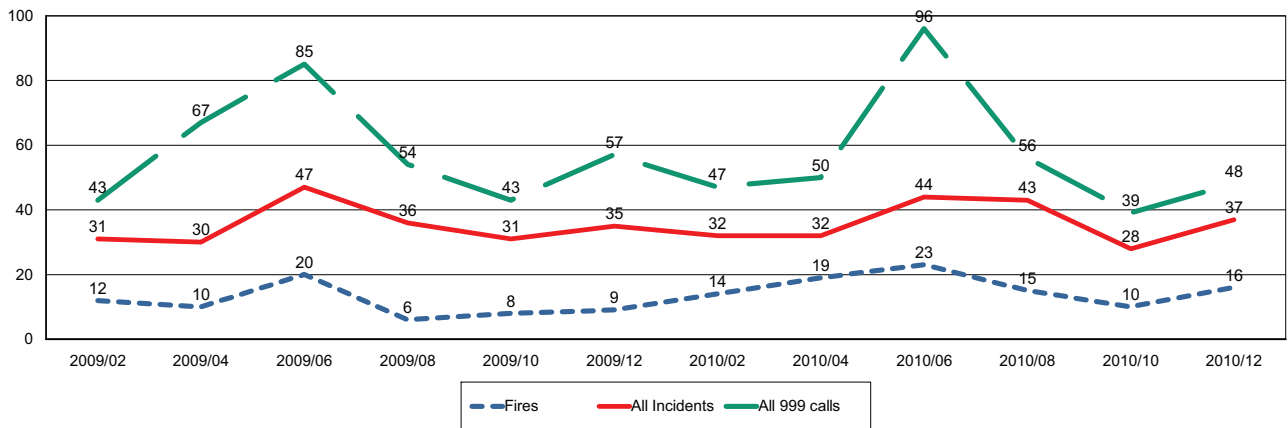
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

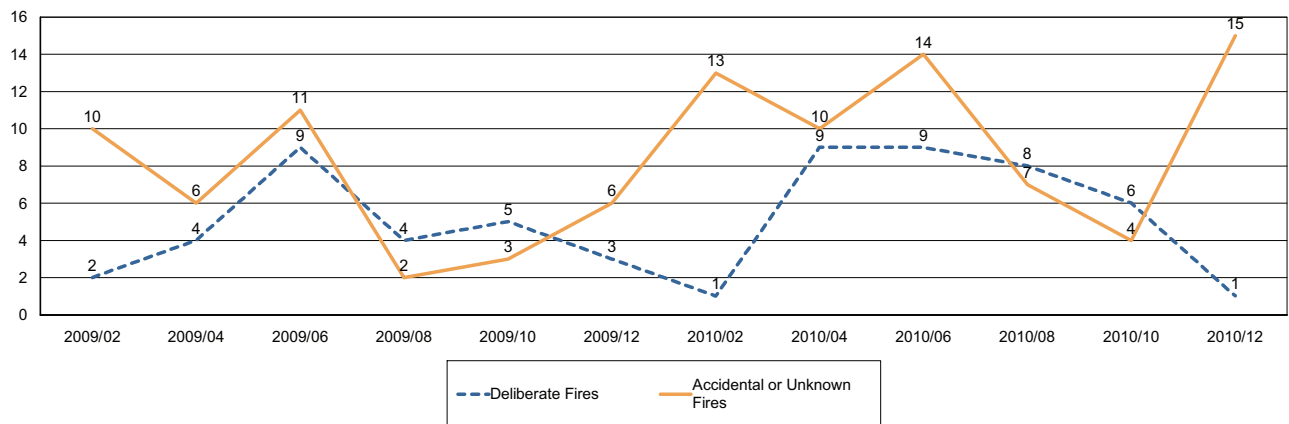
## Report for Corsham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including December 2010. It has been prepared by the Group Manager for the Board's area.

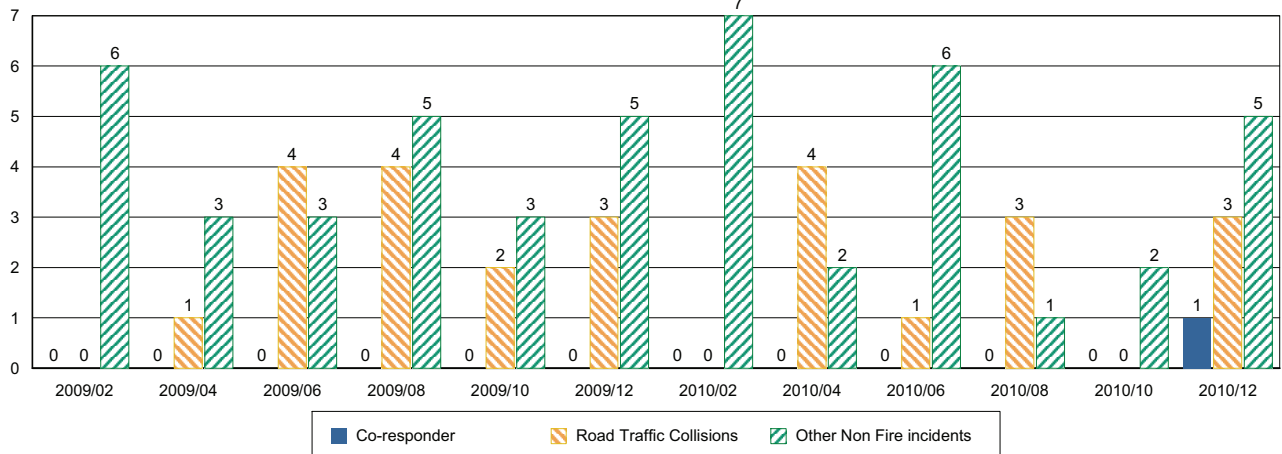
### Incidents and Calls



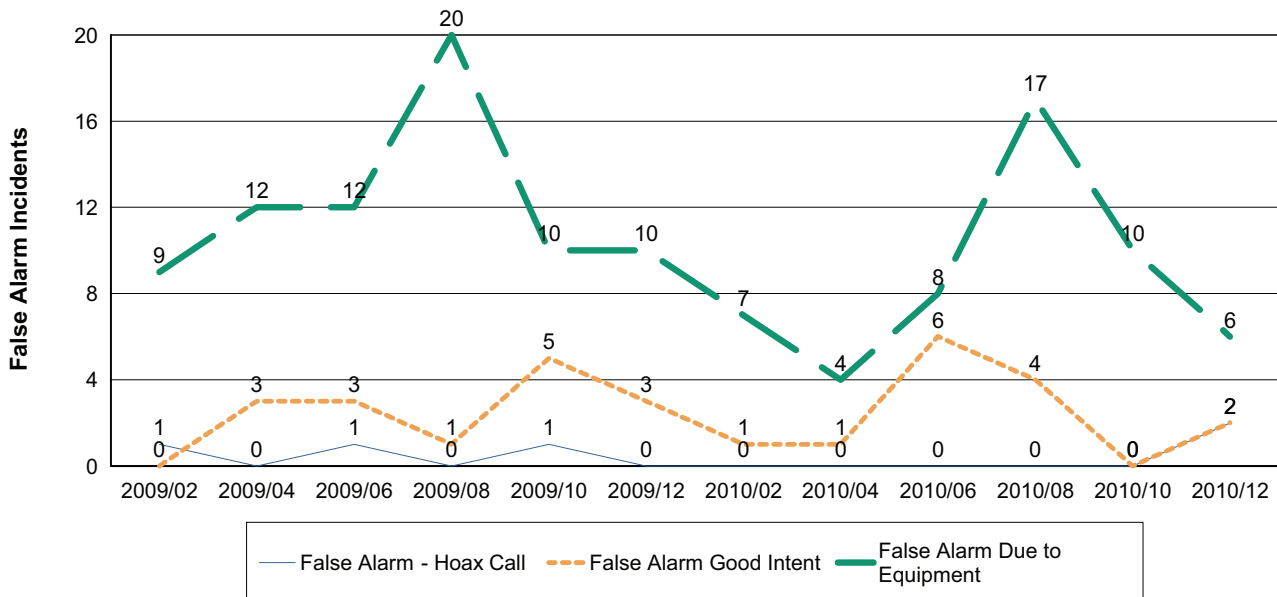
### Fires by Cause



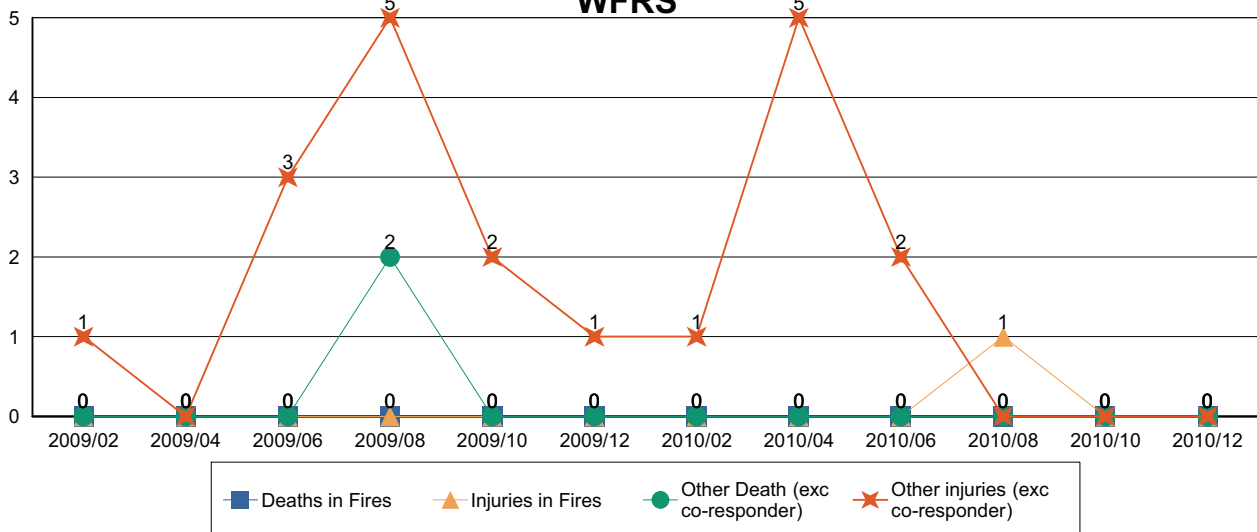
### Non-Fire incidents attended by WFRS



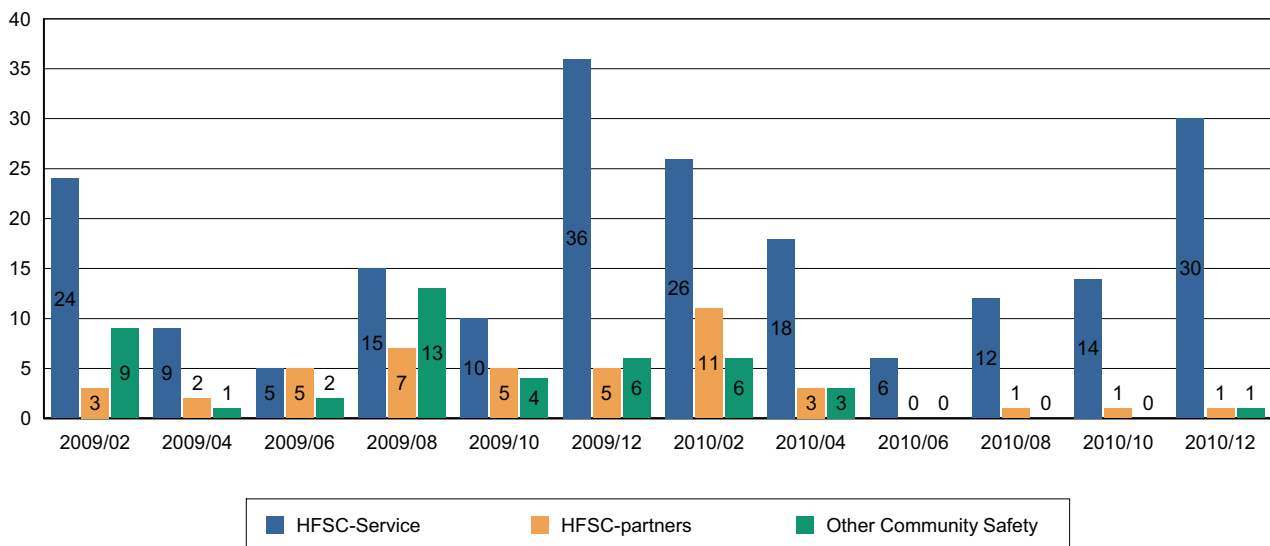
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



## **NHS Update – December 2010**

### **Preferred provider organisation confirmed for community-based health services in Wiltshire**

Great Western Hospitals NHS Foundation Trust has been named as the preferred provider for community-based health services in Wiltshire from 1 April 2011, NHS Wiltshire announced today.

The announcement means that community-based NHS services for the whole of Wiltshire, plus maternity services for Bath & North East Somerset and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust. Services to patients will continue unchanged as this is a transfer of organisational responsibility and not a change to the way services are delivered or the places where they are provided. The transfer is subject to the completion of legal formalities between NHS Wiltshire and Great Western Hospitals NHS Foundation Trust and approval of the transfer by Monitor (the independent regulator of NHS Foundation Trusts Monitor). Because of the preparatory work undertaken by the two organisations, neither of these processes is thought to pose particular difficulties.

The announcement of the preferred provider organisation is a key milestone in the Transforming Community Services project in Wiltshire, which sees health services currently provided by Wiltshire Community Health Services, such as district nursing and maternity services, transfer to new employing organisations. The project started in July 2010, following the Government's publication of the revised Operating Framework for the NHS in England for 2010-11, which requires primary care trusts to transfer the provision of services to different organisations by 1 April 2011. This transfer does not change the range of services provided, nor the places where they are provided. The change is a transfer of responsibility from one organisation to another.

The formal transfer of the services to the new employer will take place at midnight on 31 March 2011. Clinical staff and some non-clinical support staff who work in the transferring services, such as nurses, midwives, physiotherapists and occupational therapists, will all transfer to the new organisation at the same time.

NHS Wiltshire Chief Executive Jeff James said:

“Our provider arm, Wiltshire Community Health Services, is a first-class organisation that has shown over the last four years that it leads the way in developing services in the community. To take two examples, our maternity services and community nursing and therapy services have been nationally recognised as setting the example for others to follow.

“In responding to the Government policy to transfer services to other providers we have had three aims:

- To safeguard the quality of services to patients
- To safeguard the conditions for effective clinical practice

- To minimise disruption and lost opportunities for our staff”

“We have run Transforming Community Services in Wiltshire as a ‘managed transfer’ process enabling local organisations to bid to run the services from next year. Following a thorough and tough evaluation of the submissions we received from local NHS provider organisations, we have agreed that community-based services in Wiltshire, and Wiltshire Maternity Services which provides care for women in north and west Wiltshire, Bath & North East Somerset, and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust with effect from 1 April 2011.”

### **Full steam ahead for Westbury Primary Care Development**

The planning application for a new Primary Care Development in Westbury has been approved by Wiltshire Council. The development, which will be located at Leigh Park, will include an extended modern GP surgery which combines the Eastleigh Surgery and the White Horse Surgery with a range of other health care services, all under one roof.

Bill Fanning, Chairman of the Westbury Patients Forum, said: “This is great news for people in Westbury and the surrounding area. The development is a modern, purpose-built centre with the space and health facilities to serve the town properly. Initially there were a few concerns about transport, and we have worked hard to resolve the details with Wiltshire Council and colleagues from voluntary services. We’re delighted that we can now proceed”.

Plans for its development have evolved through the work of a Steering Group with members drawn from the Westbury Group Practice, Patients’ Forum, League of Friends, the Town Council and NHS Wiltshire.

Dr Debbie Beale, a GP at Eastleigh Surgery, said: “This is an exciting time for Eastleigh Surgery, its patients and its staff. The approval endorses all the hard work and commitment from everyone involved in our project. The new development will give us the space to look after our patients in modern purpose-built rooms, ensuring that we can continue to deliver high-quality GP care with privacy and dignity, and being located alongside the other health facilities on the site will ensure patients receive care which is as smooth and seamless as possible”.

Jeff James, Chief Executive of NHS Wiltshire said: “This development is fantastic for the people of Westbury and also excellent news for the NHS in Wiltshire, as it sets a high standard for the ongoing development of the other Primary Care Centres elsewhere in the county – Devizes, Trowbridge and Salisbury”.

The Primary Care Development will accommodate all the services that are currently provided from Eastleigh and White Horse Surgery, and in addition to this there will be a number of new services available that Westbury people currently have to travel to other towns to access. The services available will be:

## **Staying healthy this winter**

With a nip of frost in the air, the NHS is gearing up for its busiest season of the year. Common viruses such as flu and the 'winter vomiting' bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services. One of the biggest problems is keeping viruses from spreading, and the best contribution we can all make is – if we're suffering, stay at home and use the phone to ring your GP or NHS Direct.

## **Flu vaccinations**

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

## **Military families trained to improve health and wellbeing**

The family members of service personnel based at Tidworth, Larkhill and Bulford have been involved in a successful pilot scheme to become Health Trainers. The scheme is commissioned and funded by NHS Wiltshire and managed by Community First.

Health Trainers provide information, motivation and practical support to individual adults on a one-to-one basis to make changes to lifestyles, to improve health and well being and to minimise health risks, as well as supporting behaviour change – which includes support to stop smoking, promotes physical activity and signposts to specialist support such as drugs and alcohol services. Health Trainers also support healthy eating linked to weight loss. All the initiatives have impacts on people's emotional health and well being.

Maggie Rae, Corporate Director of Public Health and Well Being, said:

"The positive impact which this programme will have on the families of our servicemen and women in terms of health and well being is extremely encouraging. By providing families in Tidworth with the knowledge, skills and support needed to lead healthier lifestyles, Health Trainers can encourage other members of the community to improve their health, as well as help to reduce health problems. These Trainers are now part of the Public Health community and are able to deliver really serious support to people and their colleagues".

## **Mental Health Services**

NHS Wiltshire and Avon and Wiltshire Mental Health Partnership (AWP) have been working on re-designing mental health services in Wiltshire since spring 2010. With wide engagement from service users and clinicians, the work builds on a programme within AWP of reviewing and modernising their services and has received a positive response from the Health Overview and Scrutiny Committee. The new service model is 'ageless' and establishes pathways for any adult over 18 years. Part of the Trust's plans

include a shift in resources from inpatient beds to community services, with fewer inpatient beds clustered onto fewer sites to improve the safety and clinical quality of services. There will be 24/7 access to services with a focus on re-enablement and supporting people to live their lives, faster access to assessment services and the most appropriate AWP service and direct access to specialist services. This will result in the closure of twenty inpatient beds at Green Lane Hospital, Devizes. AWP's Clinical director Dr Julie Hankin said the money saved by the bed closures would be re-invested in the service. "We're spending public money on keeping beds open which aren't being used and we feel this is a fantastic chance to use that money more effectively," she said. "The money is being invested in other parts of the service, so although it's about efficiencies, it's not about ripping money out of the service." The redesign is expected to save £3.3million which will be reinvested in the new services.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on **Wednesday 19 January at 10am - 2011 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs](mailto:jo.howes@wiltshire.nhs)

## **NHS Update – January 2011**

### **Government announces new vision for public health**

The Government's new vision for public health, 'Healthy Lives, Healthy People' was announced by Secretary of State, Andrew Lansley, this afternoon.

'Healthy Lives, Healthy People' also sets out how funding from the overall NHS budget will be ring-fenced for spending on public health in a recognition that prevention is better than cure.

Local government in Wiltshire will take charge of public health from a national budget which could be in the region of £4 billion. Wiltshire Council will continue to work with Corporate Director of Public Health and Wellbeing, Maggie Rae, to provide professional advice and leadership around key challenges like reducing harm from tobacco and alcohol, improving sexual health and ensuring the local population is protected from the impact of major incidents and epidemics such as pandemic flu.

The Department of Health is seeking your views on these changes. Have your say by responding to the public consultation:

[http://www.dh.gov.uk/prod\\_consum\\_dh/groups/dh\\_digitalassets/@dh/@en/@ps/documents/digitalasset/dh\\_122347.pdf](http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/@ps/documents/digitalasset/dh_122347.pdf)

### **Investors in Carers scheme launched**

They provide care for ill, frail or disabled family members worth £511 million a year in the UK, and yet carers often pay a price in terms of jobs, friendships and even health. Carers are twice as likely as others to become ill.

Now a new awards scheme will reward GP practices and others who give special attention to the needs of these unsung heroes and heroines. Aimed at GP practices who do a really good job of taking care of those who care, it awards bronze, silver and gold accreditation as a reward for some of the best practice that exists across the county, as well as acting as a spur to others to do better.

### **New mums happy with their care**

The maternity service provided by Wiltshire Community Health Services has been rated highly by mums in an independent survey commissioned by the Care Quality Commission.

The survey looked at women's experiences of care provided by hospital and community staff, from early pregnancy to four weeks after the birth. Wiltshire Community Health Services provides maternity services at Princess Anne Wing at Bath Royal United Hospital, at the birthing units at Chippenham Hospital and Trowbridge Hospital and at the birthing centres in Frome and Paulton.

The national survey involved responses from over 25,000 women. In Wiltshire, 238 women responded, all of whom had had a live birth between 1st and 28th February 2010 and were aged 16 years or older. Women who had a home birth were also eligible.

### **Managing flu-like symptoms**

The advice issued by Maggie Rae covers how best to protect yourself and your family against cold and flu viruses, how to treat symptoms as they emerge, and how to make best of use of the wide range of NHS services available if you need them, in order to ensure services like 999 and A&E are kept free for emergencies only.

“If you come into contact with droplets, either in the air, on hands, or hard surfaces, you can catch the viruses. Sneeze into tissues and wash hands afterwards. Remember: ‘catch it, bin it, kill it’. This advice works for all coughs, cold and flu-like illnesses.

“If you are over 65 years of age, a pregnant woman or under 65 years of age with a chronic medical condition you have not yet had your seasonal flu jab we would encourage you to contact your surgery to make an appointment.

“If you do get symptoms such as cough, fever, aching limbs and weakness, you can manage this at home by drinking plenty of fluids, taking over-the-counter medications containing paracetamol and resting.”

Please be mindful to think of other routes to medical treatment rather than calling 999. The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis
- Call NHS Direct for advice on 0845 46 47 or go to [www.nhsdirect.nhs.uk](http://www.nhsdirect.nhs.uk). They can give a wide range of advice and information about many conditions
- Use the minor injuries units at Chippenham and Trowbridge for cuts, breaks, burns and other injuries – but not for colds, flu or vomiting
- Make an appointment with your own GP. Your doctor may be happy to give you medical advice over the telephone if you are unable to make an appointment.
- An out-of-hours service is also available if your GP surgery is closed – the Wiltshire-wide service 0300 111 5717
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.
- NHS Choices is a website where you can find up-to-date and expert advice on a range of illnesses and complaints, as well as find your nearest NHS services. Visit [www.nhs.uk](http://www.nhs.uk)
- NHS Direct provides a confidential telephone service, 24 hours a day, to give professional advice and guidance on health issues, call: 0845 46 47.

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs](mailto:jo.howes@wiltshire.nhs)

## **REPORT ON LACOCK ARCHIVES**

### **1. Summary**

- 1.1 This report seeks the support of Corsham Area Board for Wiltshire Council to apply for external funding to help acquire an important and valuable archive relating to Lacock Abbey.

### **2. Background**

- 2.1 The historic archives of the Talbot family of Lacock Abbey and elsewhere, dating back to the 12th century, have been on deposit at Wiltshire and Swindon History Centre since 1991. (Wiltshire and Swindon History Centre is a joint service of Wiltshire Council and Swindon Borough Council.) The current owner is now planning to sell the collection, but would like to keep the collection together and keep it in the public domain, and therefore her preferred purchaser is Wiltshire Council.
- 2.2 Archives are the leading source of historical evidence. The archives of Lacock Abbey and the families which owned it form a unique collection for the history of the local area. It contains over 100 boxes of archives, arising from the lives and work of the Talbot, Davenport and Feilding families and their estates, from the 12<sup>th</sup>-20<sup>th</sup> centuries. It includes estate records, personal papers, naval records, and material relating to the East India Company, amongst others.
- 2.3 Lacock itself is a very special village which has remained virtually unchanged for decades, thanks to the stewardship of the Talbot family and their generous gift of the village to the National Trust. Its great historical interest enables Lacock to contribute significantly to the local economy via tourism. The archives are integral to a good understanding of this historic settlement. In addition they are important for the family history of those who were tenants of the estate, as well as for general academic research. There is also an on-going legal value to the records, for example, to help with foot path, boundary or other property-based issues.
- 2.4 Any large estate or family archive is a complex jigsaw puzzle – the pieces of it interlink and cannot be removed without affecting the meaning and value of the whole. It is therefore vital that the collection can be kept intact. It is also vital for ease of research that it remains publicly accessible.
- 2.5 It should be noted that the present archive does not include the pre-eminent collection of correspondence, papers, photographic images

and books of William Henry Fox Talbot (1800-1877), the pioneer of photography. In 2006 his descendants (including the owner of the present archive) generously donated the W. H. Fox Talbot papers to the British Library. The family papers that remain with the Lacock Archive do, however, include much of interest in relation to Fox Talbot's life and his close family, and provide the background and context of his upbringing.

### **3. Proposal**

- 3.1 The purchase price is likely to be very high and therefore Wiltshire will have to apply for external funding. We have approached various funding bodies and the most suitable source of funding appears to be a Heritage Lottery Fund Heritage Grant, with a timeline of approximately one year in total. A Heritage Grant can only be up to a maximum of 95% of the purchase price, and therefore the applicant, ie Wiltshire Council, will have to contribute 5% either as cash or 'in kind', for example through volunteer hours. Potential assistance with funding will be sought from all possible sources and local support will be especially welcome. The application will not just be to acquire the archive, but also to plan activities to help people understand and enjoy the collection.
- 3.2 As part of the application for grant funding, it is vital to demonstrate that there is support for this project in the local community hence this presentation to the Corsham Area Board to canvass the Board's opinions and seek their support for the principle of purchasing this collection. We wish to explore how the Board might be further involved, for example engaging community volunteers. Wiltshire Council is not currently in a position to provide any financial support to help acquire the collection itself but is proposing to contribute officer time to write the application and manage the project if successful.

### **4. Reasons for Proposal**

- 4.1 The following benefits would arise from a successful Heritage Grant application:
- Acquiring the archive will prevent it being split up, thus enhancing its usefulness for research, and will ensure it remains publicly accessible for the people of Wiltshire, for posterity
  - The grant would significantly improve access by paying for staff time to catalogue the collection and make the catalogue available on-line
  - The grant will include funding to help people from all different backgrounds, including children and young people, to understand the collection and use it more – for example through educational resources and the creation of an exhibition at Lacock Abbey which would enhance visitor experience of this important heritage site,



(location for many TV series and films), and help to reveal the community behind the village's history

- The project provides an opportunity to involve the wider community in volunteering to help with preservation, cataloguing, indexing and other tasks. Volunteers would enhance their soft skills which might provide for some a pathway leading to a return to work. This work would be a blue-print for future community projects.

## **5. Recommendation**

- 5.1 That Corsham Area Board supports the proposed application by Wiltshire Council for a Heritage Grant to acquire the Lacock Archive. That anyone who would like to be involved with the proposed project in a voluntary capacity, or by making a donation, is advised to get in touch with Claire Skinner or Terry Bracher at Wiltshire and Swindon History Centre.

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**Contact:** Claire Skinner, Principal Archivist, Tel: 01249 705500, email [Claire.skinner@wiltshire.gov.uk](mailto:Claire.skinner@wiltshire.gov.uk)  
or Terry Bracher, Local Studies and Archives Manager, Tel 01249 705500, email [terry.bracher@wiltshire.gov.uk](mailto:terry.bracher@wiltshire.gov.uk)

### **Background Papers**

None

### **Appendices**

None





# **CONSULTATION ON A CORSHAM COMMUNITY CAMPUS**

**A Report to Wiltshire Council**



**Produced by Corsham Community Area Network and  
Corsham Town Council**

**JANUARY 2011**

## Executive Summary

This report forms part of the needs assessment for Wiltshire Council's (WC) proposal for a Community Campus at Springfield, Corsham. Through its Workplace Transformation Programme, WC realised that many of its buildings in Corsham were no longer fit for purpose. It asked Corsham Community Area Network (CCAN) and Corsham Town Council (CTC) to consult the local community to help gauge the level of support for a campus which would be more financially and environmentally sustainable and help meet the future needs of the community.

From the outset, the concept attracted a great deal of interest from a wide range of groups and individuals with, on the whole, enthusiastic support for a campus in the Springfield area.

Consultation was carried out in the form of a questionnaire which was widely distributed throughout Corsham Community Area (this report does not cover the analysis of the questionnaire responses, which is being dealt with by WC directly) and two public consultation events, with support from CTC and WC. These were well attended and generally positive; although there was naturally an element of concern and reservation from certain users.

Participants identified a wide range of possible benefits: things they liked included the opportunity to have better, more modern facilities; something for the whole community; high quality design; social integration; civic pride; at a lower overall cost. Other advantages mentioned include its location next to the Leisure Centre and Corsham School; the scope for enhancing the Springfield site generally and for attracting new users from across the Community Area and beyond.

There were reservations about the social club's future; youth centre accommodation; and transport. The reaction to the plan to replace the library was mixed - some people felt that the new location was less convenient whilst others liked the idea of a modern library with better parking and other benefits through its association with other community facilities.

Many people expressed their specific requirements of a Campus, especially the replacement for the Community Centre itself. The most significant needs mentioned include: a large hall and stage for dances, social events and shows etc; flexible space with rooms of different sizes to cater for the wide range of user groups; bar facilities to complement other social activities; indoor sports facilities such as skittle alley; kitchen; and, importantly plenty of storage space which can be dedicated to the variety of regular hirers.

# CONSULTATION ON A CORSHAM COMMUNITY CAMPUS

## Report to Wiltshire Council

### 1. Introduction

Corsham Community Area Network (CCAN) and Corsham Town Council were asked by Wiltshire Council to consult local residents and likely users on its proposal for a 'community campus' in Corsham. This report, compiled by CCAN with the support of the Town Council, brings together:

- comments expressed at public meetings on 27 November and 1 December 2010
- views expressed in written statements, comments and a petition

The findings are intended to complement the quantitative analysis of a questionnaire. More information on the consultation process is listed in Appendix A.

Our starting point for the consultation was the same as that set out in the questionnaire:

*"Wiltshire Council provides many different services in the Corsham area, including leisure, library and youth services. These services are currently offered from many different locations, some of which are housed in buildings no longer fit for purpose and which have become very expensive to run.*

*"Wiltshire Council is proposing to develop the current Springfield site in Corsham to create a 'community campus' providing a number of services for the Corsham community area all under one roof. The campus might include leisure, adult social care, youth services, a library, a cafe and internet services. Locating several services on one site will result in long-term savings in running and maintenance costs.*

*"A community campus in Corsham could be completed by mid-2012 and, if approved, would be paid for in part through capital funding already proposed for the Springfield Leisure Centre. Other funding could also be available from the sale of sites providing services that could be re-located to the new campus, such as those at the Mansion House and library at Corsham."*

### 2. Summary of Consultation Feedback

At the November meeting, attended by members of over 35 local clubs and organisations from across the community area, there was strong support for the idea of having modern, purpose-built facilities on the site of the existing Community Centre at Springfield. During informal round-table discussions, as participants started to explore the potential of co-located services *and* community centre facilities, there was real enthusiasm for the idea, including the prospect of attracting new users and bringing together a wide cross section of ages and interests.

This support is not unconditional: there are clearly articulated provisos: *This would be a good scheme if the building is well designed; if there is no loss of community facilities; if it meets my club's needs; if it doesn't detract from services elsewhere in the community area; if it doesn't undermine the viability of The Pound Arts Centre or the High Street, if it's economically, socially and environmentally sustainable ...*

At this meeting the discussion focused on what could be achieved through change. Recognition of the need for change was reinforced by a statement from the Treasurer of Corsham Community

Association that the Community Centre could not continue in its present form, and the Community Centre Association had had to hand back the lease to Wiltshire Council.

At the December meeting one of the main user groups, the Social Club, was strongly represented. During the initial Q & A session, some Social Club members expressed their opposition to any change in the status quo. However, the financial position of the Community Association had not been mentioned at this second meeting.

As in the previous meeting, those attending took part in round-table discussions and a range of views and ideas were expressed. At both meetings Town Council Chairman Allan Bosley, on behalf of Corsham Town Council, put across the message that the Town Council sees the proposal as an exciting opportunity for both the town and the community area. Following on from these meetings, CCAN invited the Town Council and the Corsham Community Association to provide written statements. At Appendix B is a Note entitled 'Corsham in Context' on the significance of the Springfield area, coupled with the formal response to the consultation from Corsham Town Council. At Appendix C is a Note provided on behalf of the Community Centre with information on how it is used and run, with a table setting out details of user groups who account for an average of 600-900 people using the Centre weekly .

From comments at the public meetings and in written contributions, here is the essence of what people say appeals to them about the idea of a 'community campus' and how they see the potential of co-location:

#### **What people like**

- A modern building could be created to a modern specification
- Something that the whole community area could be proud of – of immediate benefit and also a legacy for future generations
- A one off opportunity to produce facilities that are really fit for purpose located in a building of outstanding architectural merit
- New, purpose built and attractive design could attract many more people and groups
- An opportunity for a genuinely high quality facility to attract regional/national events
- An opportunity to concentrate services at a location central to the population of Corsham, Pickwick, Neston and Rudloe - as well as the Community Area
- A good mix of facilities on one site could draw in a wider range of residents, and encourage them to use new services or venues
- An opportunity to 'integrate' club members and casual visitors and so maximise use
- An opportunity to catch up with some of our European neighbours and learn from their successful adoption of multi-use community buildings of high quality
- Sustainable, energy efficient building(s) could cut overheads and running costs significantly
- Major reduction in the community's carbon footprint
- Larger venue – other halls available in the area often not big enough
- Extended opening hours to optimise use of co-located facilities
- A higher profile – leading to raised awareness of the facilities available and what's on
- A way to retain a community centre in Corsham of benefit to the wider community and to local business

- A positive social impact – by mixing age groups and interests there's the potential to break down traditional barriers, improve mutual perceptions and minimise the risk of anti-social behaviour
- Potential for younger people to help others develop computer skills, etc
- Potential for complementing other facilities such as The Pound Arts Centre and the Town Hall – without undermining them
- Possible community project to generate energy – with spin off for extra income and PR boost to local government's green credentials
- A contribution to civic pride – something to use, to show off and to look after (so self-policing)
- An opportunity to use the released land in ways to benefit the local economy and community
- An opportunity for working together to improve use of and access to the wider Springfield location (with partners to include Corsham School, MOD, Westlea, Fire Service, surgery)

Here is the essence of people's reservations about the idea generally - the questions and fears that keep coming up:

#### **What people don't like**

- Ownership and management of the new site are crucial – will it be sustainable?
- Cost of the building project – can it be assured within the current financial situation
- Community ownership may not be feasible, or sustainable in the longer term
- Loss of council ownership is a real worry
- Managing change will be as important as managing the project if it is to command widespread support
- Who would own/assume overall responsibility for the new site? – mixed ownership not seen as conducive to good management and the ability to optimise use
- Loss of 'atmosphere' could lead to a 'white elephant' as with the Rudloe Community Centre
- The existing community centre has been extended over the years – will there be flexibility for future expansion?
- Will a new build mean scaling down? - library, the halls and other facilities need to be at least the same size as the existing ones – and take account of the growing population
- The old building wasn't adequately maintained – who will take on the responsibility, and will the same neglect happen all over again?
- Users may be put off by introducing higher charges for new facilities, use of rooms
- High prices for using the cafe/bar could put off many people from coming to or staying longer on the site
- Once the buildings are knocked down, will they really be replaced or will the land be sold?
- The need to sell sites might put the project at risk
- Plans for Mansion House and the Library too vague – empty buildings deteriorate rapidly
- What will happen to services and facilities in a transition period? - some users may be lost

## The Location

The proposed Springfield location, which means co-location with the Springfield Leisure Centre, gives rise to mixed views:

### On the plus side:

- The Springfield site is at the geographical centre of Corsham as it is today, taking into account new housing developments such as Katherine Park
- It's a good, spacious location, not immediately next to residential property
- Being next to The Corsham School could lead to fruitful joint ventures
- It's got added potential for being an attraction by being next to green space, with scope for tree planting, wildlife conservation, etc

### On the minus side:

- It could have an adverse impact on the viability of the High Street
- It removes the Library from its very convenient position next to the shopping centre
- Without regular (and preferably free) public transport to link Springfield to the High Street area, people (especially older people) who use the existing library may be put off (the new location)

## Views on co-location with Springfield Leisure Centre

Many respondents anticipated good things would come from having a community campus next to the Leisure Centre and close to The Corsham School. Most of the concerns relate to traffic and parking. Perceived benefits of co-location include:

- Parents waiting to collect children from the school or visiting the Leisure Centre would have the opportunity (and incentive) to use the facilities available at the campus
- The campus facilities could be designed so as to complement what the Leisure Centre can offer, provided the two could be treated as a joint initiative
- Running costs could be reduced by avoiding unnecessary duplication and sharing facilities such as a reception and cafe area
- The Leisure Centre attracts users from outside the area but, at present, the Community Centre is only open to members or user groups
- The campus could offer less expensive space for some leisure activities (at times crowded out by schools taking priority in the Leisure Centre)
- The 'Red Gra' facility owned by The Corsham School, if redeveloped, could be part of a community facility, and other 'partnership projects' might be feasible

## 3. Recurring Themes

Other comments recorded or received have been grouped together under the headings of Library, Community Centre Social Club, Facilities for Young People, Springfield Leisure Centre, Sports Facilities, Transport, Parking and Access, New Facilities and Uses, Aspects of Building Design and Green Space.



## Library

Relocation of the Library is a controversial aspect of the proposal. Concerns were expressed at the public meetings and in direct comment to assistants at the Library. The majority of comments on the library come from users of the service who enjoy the convenience of the current location near to the High Street. The Chamber of Commerce has expressed its concern about the impact on trade in the Town Centre if the Library is moved. Some library users are also concerned that the proposal could result in a smaller library with fewer books and a worse service.

Many respondents, though, saw a new location as a good thing for the library service – if it came with extended opening hours and better parking and wi-fi access. They liked the idea of an ‘integrated’ library, and welcomed its proximity to The Corsham School and the Leisure Centre with the possibility of attracting new categories of user.

For Box Parish Council and residents it is essential to retain a library in Box; there is real concern that a new library in Corsham could lead to closing the one in Box. The message here is “hands off Box library”.

At the December meeting, Bill Hall (owner of the Martingate Centre) reminded people of his earlier offer to accommodate a library on the first floor of the Martingate Centre, thus retaining a location close to the High Street

## Community Centre Social Club

Members of the Social Club present at the December meeting told us they believed that knocking down the Community Centre at Springfield would effectively bring about the end of the Social Club after over 50 years of existence. They want to retain a lounge bar and the range of facilities that are regularly used by members. They do not see a cafe/bar facility (as in the Olympiad in Chippenham for example) as a satisfactory substitute. There is also concern about the future of the staff employed in the Centre.

A petition ‘to save our centre’ was handed over at this meeting. It states that Wiltshire Council wants to knock down the centre and not replace the bar, and urges the Council to listen to the voices of the 384 people who have added their signature. Recurring messages in this petition are:

- Over nearly six decades this community centre has been loyally supported and specifically developed to meet the needs of both its members and the community at large, so what is needed is continuity – *so much goes on here – why get rid of a good thing? ; a nice club shame to lose it; a great loss to the community*
- The club atmosphere is crucial – *it’s the biggest and best club in Corsham; the community needs this club; it’s the community’s club*
- The bar is a major attraction for a wide range of groups, activities and events - *it generates much needed income; keep as it is – we want a bar; without the bar there would be no social functions*
- The Centre serves as a much valued focal point for the community - *it’s the community ‘centre’ – we need it; don’t kill the spirit in the community*

- It's a venue that lends itself to socialising – as used regularly by many long-standing members, by its own football club as well as by other groups as an integral part of their overall use of the Centre
- Membership gives access to a wide range of sports – with skittles mentioned most often, then darts and the successful football team
- The large hall plus stage are greatly valued – for entertainments, for dancing, for kung fu, for live music and band practice etc

### **Facilities for Young People**

Better facilities for young people is a recurring theme in the Community Plan. Many participants recognised the limitations of Mansion House and warmly welcomed the opportunity to provide improved premises as part of the proposed community campus where there are already established facilities for young people including the Skate Park. In some cases this welcome came with a strong caveat: re-provision in Corsham should not detract from the need for high quality, accessible youth centres in Colerne and other parts of the community area.

There is however a clear conflict of views on provision of a new youth centre and access: some envisage any new facilities being provided only for existing members of the Corsham Youth Centre, while others want wider access. They would not want to see merely a relocation of Council youth services.

A representation made on behalf of the Mansion House Youth Group states clearly that sharing accommodation and computer facilities is not feasible. It calls for re-providing dedicated, independent facilities (including Youth Worker accommodation) within a new campus – on the basis of practical working routines and storage of personal and confidential information.

A representative of a youth group active within the community - and some local parents - would welcome the prospect of a centre on the campus offering high quality facilities and equipment, such as table tennis and snooker tables, electronic games, IT and projection equipment. They would want to see such facilities being open to a wider range of local youth groups (which might include Scouts, Brownies, Guides, etc; faith based youth groups and youth sporting organisations

### **Springfield Leisure Centre**

The Springfield User Group and individual users of the Leisure Centre have attended the public meetings and made clear that they want to see the Leisure Centre remain in Council ownership. These views have already been strongly expressed in the context of Wiltshire Council's Leisure Review. They have also stressed that the Centre is highly regarded with its facilities, especially the pool, being used by people coming from the community area and beyond.

As for the campus proposal, the Leisure Centre users are generally supportive. They would welcome developments such as achieving savings from co-location and where feasible sharing of facilities (such as a cafe/reception area). However, they are concerned that the hoped for savings in maintenance and management costs would not materialise if there were split ownership and management operating on the one campus.

### **Sports Facilities**

Outdoor facilities were not specifically addressed in the consultation questionnaire, but they came up at the public meetings. Indeed the sports theme generated enthusiasm and imaginative ideas. Various respondents felt that the campus idea could, if understood broadly and handled skilfully, bring with it the prospect of concentrating an exciting range of outdoor sports facilities around the Springfield site. It was suggested that good use could be made of land owned by the Council and by the school, and intensive, cost effective use of sports facilities could be encouraged by the provision of shared storage, locker space, changing facilities,

Again there was a feeling that ‘partnership working’ (bringing together in this case for instance the Leisure Centre, town and parish councils, schools, school sports co-ordinators and the emerging Sports Forum) could lead to making optimal use of existing plots of land and facilities (including the tennis courts and sports fields) – increasing participation and contributing to raising the general level of health and fitness in the community.

### **Transport, Parking and Access**

Improved public transport is a high priority in the Community Plan, and the proposal for developing a community campus has prompted further comment on this theme. Many respondents highlighted the point that good transport links would be essential to encourage the widest possible use of the campus. These links should be:

- a shuttle service (low cost or ideally free) between the High Street area and the campus
- regular and reliable services between the campus and outlying communities to avoid isolation of the villages

The need for well-designed and secure car parking with sufficient capacity is a recurring theme. Specifically mentioned were the need to cater for library users and to provide ‘drop off’ points; the need to take into account the bouts of traffic congestion at the start and end of the school day; and the concern that Beechfield Road is already being used as a ‘rat run’.

Some respondents pointed to the opportunity to encourage bicycle access to the site, especially with the proposed inclusion of additional youth and sports facilities. Specifically, it was suggested that the proposed Corsham Cycle Network, which would provide links to the campus from Rudloe and Neston, should be incorporated in the planning for the campus.

A number of other concerns were expressed around the access theme:

- the effect of increased traffic on residents’ parking
- the proximity of the Fire Station
- the impact of extra traffic on the junctions at both ends of Beechfield Road
- the importance of adopting an equitable approach to the cost of parking at the campus and in the other Council-managed car parks

### **New Facilities and Uses**

A number of respondents welcomed the opportunity to introduce new facilities as well as replacing existing ones: they mentioned specifically a cafe; an internet cafe and wifi; space in or near the library for reading and refreshments; a screen to publicise ‘What’s on’ in the area; a nursery and

crèche; additional cultural/festival venues building on the success of the The Pound Arts Centre (providing they do not undermine the viability of existing facilities).

Some participants suggested inclusion of a Visitor Centre covering local history from across the Community Area: others felt the most appropriate place for a heritage centre would be the High Street, and so supported retention of The Corsham Area Heritage and Information Centre.

Many people felt sure that a better looking building offering welcoming, well designed and well heated spaces could attract new users, including advice surgeries offered by Councillors and voluntary organisations, and provide a focus for the Area Board, CCAN and neighbourhood projects.

The detailed input from Corsham Baptist Church (see Appendix D ), anticipating their need for extended facilities on Sundays to accommodate a growing congregation, illustrates the potential for bringing in new users at new times to benefit from an imaginatively designed and well-equipped centre of sufficient size to cater for an increasing population.

### **Aspects of Building Design**

There was enthusiastic support for having a building that would be:

- low maintenance and energy efficient (preferably carbon neutral) – a model of good environmentally-friendly design (and reflecting the Community Plan’s high priority accorded to improving the environment)
- aesthetically pleasing (unlike some of the buildings it would be replacing)
- ‘user friendly’ and provide disabled access, with lift access if on two storeys
- physically linked to a refurbished leisure centre – sharing reception; cafe facilities; information about local activities and clubs

### **Green Space**

A number of respondents made it clear that they were firmly opposed to any build on ‘green field’ space and any removal of mature trees. Others saw opportunities to make the surrounding green space more attractive (by extra planting schemes for example) and to use the site for community projects such as an orchard and herb garden.

## **4. Community Use - Accommodation and Facility Needs**

An often repeated plea, emerging from both consultation sessions and the petition, is that there should be no loss of facilities and no less space available as a result of relocation and replacement. A number of respondents noted the difficulties faced in finding suitable accommodation for larger events, including children’s activities, and welcomed the opportunity presented by the Campus proposal. Several participants, including the Town Council, stress the importance of taking into account the big growth in population size, and the need to accommodate an expanding community and voluntary sector.

Appendix E lists those organisations that have contributed to the consultation to date through attendance at the public meetings or with direct correspondence. This report reflects many of the requirements they have identified, and we hope it gives a useful idea of what the community is looking for in a new complex.

Some recurring themes and key points emerged relating to the size and type of accommodation and facilities that community groups would want to see:

- **LARGE hall and stage** - suitable for performances of various kinds and for large public meetings or other events, including annual shows and competitions; large scale dinners, parties and charity events, indoor car boot sales; school examinations. Because the existing hall can hold up to 280, it attracts bookings from outside the community area.
- **Raised stage and bigger back stage area with separate dressing rooms** complementing The Pound Arts Centre auditorium with its small 'green room'
- **Dance floor** – Many resident groups of the community centre are there because of the dance floor and spacious surroundings – maintaining this excellent facility is a high priority
- **Bar facilities** – access to bar facilities as an important social part of their organisations activities
- Some were keen to see flexibility by providing for **partitioning** of large rooms, while others were concerned about the risk of noise pollution (especially from the live music sessions)
- **Range of rooms of different sizes** for meetings and activities (Sometimes the whole centre is booked – for example for a Sci-Fi convention, bringing in over 1,000 participants. and for a Country and Western weekend)
- **Range of indoor sporting and leisure activities** – including two lane skittle alley and facilities for darts and snooker. Various local and regional leagues and matches are held at the Centre and are held in high regard.
- **More storage space** for regular users - stressed as a major requirement by many groups recognising the reality of shared facilities – the request is for storage space and more storage space
- **Better kitchen facilities** - to accommodate use by luncheon clubs and outside caterers supporting functions AND for use by groups where a cafe would be unsuitable, too expensive or closed
- Some functions are held at the centre because **room booking also gives access to the bar** (and the outdoor BBQ)
- More modern facilities and a higher profile could increase demand, **provided the charges were seen as reasonable**

**Corsham Community Area Network  
Corsham Town Council**

**10 January 2011**



**Corsham Community Area Network  
&  
Transition Community Corsham  
  
Street Lights Project  
  
January 2011**



Report prepared by: Adam Walton

## **Executive Summary**

In June 2010, the Corsham Area Board requested volunteers to assist with the 'Part Night Lighting' project which is being implemented across Wiltshire following successful piloting in Urchfont and Tidworth. The aim of this project is to switch off selected lighting for part of the night (00.00-05.30), where that lighting meets strict criteria set by Wiltshire Council to ensure continued safety and security of residents. The consequent reduction in electricity consumed will reduce Wiltshire Council's costs and carbon emissions, and the investment required in installing switching equipment will pay back within two years.

CCAN (Corsham Community Area Network) volunteered to co-ordinate the project through its Energy and Environment working group, which is jointly run with Transition Community Corsham (Transcoco), a local environmental group.

In September 2010, a group of 12 volunteers from across the Community Area, co-ordinated by CCAN and Transcoco, conducted a survey of street lights across the whole area, using maps and selection criteria provided by the central project team within Wiltshire Council. The team identified lights that in their view met the selection criteria provided.

The recommendations of the team were reviewed by Wiltshire Council's technical officers and revised proposals issued. Following this review, a total of 419 lights were identified, representing 22% of the total in the Area. This would achieve annual savings of £3,400 on the Council's electricity bills and 24 tonnes of CO<sub>2</sub>.

These proposals were then issued for consultation through Corsham Town Council and Box, Colerne and Lacock Parish Councils in December 2010. 111 responses have been received, of which 73 were supportive, 3 neutral (asking for specific lights to be left on) and 35 against. NB the Colerne findings have not yet been reviewed by Colerne Parish Council. Colerne proposed that the time period was set to 00.00-05.30, and Lacock 00.30-05.00.

This report contains:

1. Background to the project
2. Findings of the project
3. Results of local consultations.

Maps showing the proposed candidate lights (following Wiltshire Council technical review) are available separately.

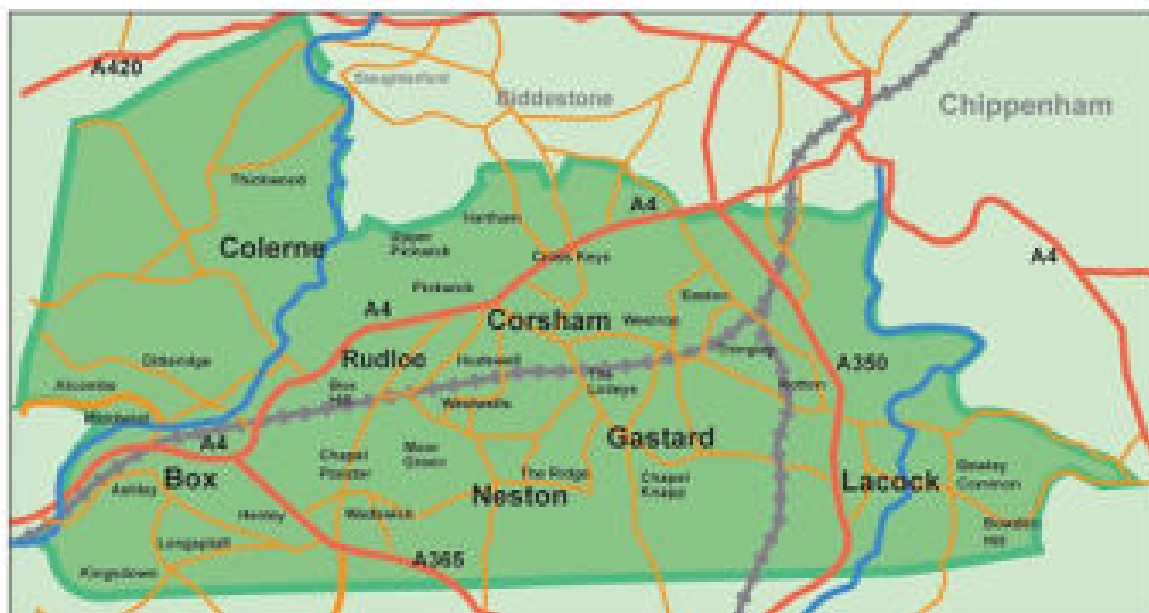
## **Recommendation to Area Board**

**We recommend the Corsham Area Board accepts the proposed lighting changes (subject to the final consultation findings from Colerne) and implements the recommended part night lighting reductions.**



## 1. Background to the project

The project was established in September 2010 as part of the Wiltshire wide Part Night Lighting Project, to identify candidate street lights for part night lighting in the Corsham Community Area (see map below).



Twelve volunteers from across the Community Area joined the project team, co-ordinated by Adam Walton from CCAN. These volunteers included representatives from Corsham Town Council and the Parish Councils of Box, Colerne and Lacock.

The volunteers were provided with guidelines and maps by Wiltshire Council and conducted street-by-street surveys to identify candidate lights. The guidelines provided by Wiltshire Council included criteria for which lights should be left on, as follows:

- Main traffic routes with pedestrian movement and/or conflict areas such as junctions and roundabouts. (Dimming of streetlights may be introduced if appropriate).
- Areas with above average night time injury accident record.
- Areas with above average record of crime.
- Areas provided with local authority/police surveillance equipment such as CCTV
- Areas with above average night time pedestrian activity such as Town Centres or near to 24hr / early morning facilities.
- Areas with sheltered housing and/or other residences accommodating vulnerable people.
- Areas with 24hr operational emergency services sites such as hospitals, fire stations etc.

- Street lights local to uncontrolled pedestrian crossings (zebra, informal) or within subways, stairways and ramps, enclosed footpaths and alleyways.
- Street lights local to potential hazards on the Highway (roundabouts, central carriageway islands, build-outs, speed-humps, etc.)
- To maintain the legality of 30 mph speed limits at least 2 streetlights in any 200 yard section of road must remain lit all night.

The volunteers reviewed street lights in the Community Area using the maps provided. The marked up maps were then given to Wiltshire Council's technical officers on the project (co-ordinated by Stuart Brown) who independently reviewed the volunteers' findings and either approved or rejected the proposed lights. There were few changes identified at this stage, mainly around junctions or crossings where the technical officers decided it would be safer to leave more lights on than had been originally proposed.

The proposals were then put out to consultation, in a process co-ordinated by the representatives from the Town and Parish Councils (see section 3).

Following completion of the consultations, the findings will be passed to the Wiltshire Council central team so that the feedback can be taken into account and any specific lighting issues mentioned can be addressed.

## 2. Project Findings

The following table shows the number of lights identified (following Wiltshire Council review and outcome of the consultations) as a % of total lights and showing the electricity and CO2 savings that will result:

<b>Area</b>	<b>Total</b>	<b>Identified</b>	<b>% total</b>	<b>CO2 saved (tonnes pa)</b>	<b>Electricity saved (£ pa)</b>
Box	329	71	22%	4	580
Coleme	204	89	44%	5	727
Corsham	1246	228	18%	13	1,863
Lacock	98	31	32%	2	253
<b>Total</b>	<b>1877</b>	<b>419</b>	<b>22%</b>	<b>24</b>	<b>3,423</b>

A small number of the identified lights require some further evaluation and local consultation, for example the lights on the Leafield Industrial Estate. This will be conducted by the Wiltshire Council team.

### 3. Results of Local Consultations

The proposals, following the technical consultation, were issued for consultation through Corsham Town Council and Box, Colerne and Lacock Parish Councils in December 2010. The consultation process followed varied by area, because of the differences in size of each area and the number of street lights actually affected, but in each case, maps showing the proposed lights were displayed in council offices and on websites where available, and the consultation was publicised through the usual channels.

The number of responses received overall was low compared to the total number of households in the area. The responses were highest in Colerne because the Parish Council decided to do a comprehensive leafleting of all households, whereas in other areas posters and website publicity was provided but not individual household leafleting, because of the large number of households involved.

Responses in support of the proposals outweighed those against by over 2:1.

Summary of consultation responses			
Area	Supportive	Neutral	Against
Box	0	2	2
Colerne	70		33
Corsham	3	1	0
Lacock	0		0
<b>Total</b>	<b>73</b>	<b>3</b>	<b>35</b>

The supportive comments tended to be general support for the concept, and in some cases people requested additional lights to be considered.

The neutral comments were requests for specific individual lights to be left on. These have been identified and removed from the total (3 lights in total).

The opposing comments came predominantly from Colerne. These were mainly general comments on the grounds of safety and crime impacts, with some criticism of the financial case for the project. In some cases specific requests were made for lights to stay on. These have been accepted and included on the updated maps. This reduced the total lights identified in Colerne by 22, from 111 to 89.

We checked specifically with the police regarding crime and safety issues, and received the following statement from Alex Reid at Wiltshire Police: *'I can confirm that I do not anticipate any likely increase in crime across Corsham if this scheme were implemented, our rates of criminal damage etc are fairly low and I suspect would remain so.'* There was also no evidence from the Tidworth and Urchfont pilots of any impact on safety or crime.

Colerne Parish Council has not yet reviewed the findings of the consultation, so there may be some further changes – this review should be completed before the February Area Board.

The Parish Council in Colerne proposed that the timing of the switch off should be 00.00-05.00, and in Lacock, 00.30-05.30. The Wiltshire team confirmed that the timers could be set for these time periods.



**DELEGATED POWER**

**1. Purpose of Report**

- 1.1 The purpose of the report is to ask the area board to consider whether it wishes to delegate power to the Community Area Manager to take certain urgent decisions between meetings where necessary.

**2. Background**

- 2.1 There is currently no provision to make decisions between meetings of an area board. If an issue, such as an urgent grant application, arises then this would require an extraordinary meeting.
- 2.2 The proposal to grant delegated power to the Community Area Manager would enable urgent decisions to be made without the need for an extraordinary meeting. The details of the decision would then be reported to the next meeting of the board to ensure transparency.
- 2.3 The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting

**3. Recommendation**

- 3.1 It is proposed that the area board agrees:

That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Corsham Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £1,000 from the budget delegated to the area board. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination

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**Contact:** Marie Todd, Area Board and Member Support Manager, Tel: 01225 718036 or email [marie.todd@wiltshire.gov.uk](mailto:marie.todd@wiltshire.gov.uk)

**Background Papers**

None

**Appendices**

None





<b>Report to</b>	<b>Corsham Area Board</b>
<b>Date of Meeting</b>	<b>1 February 2011</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## **Purpose of Report**

To ask Councillors to consider 9 applications seeking 2010/11 Community Area Grant Funding

1. Corsham Wind Band Association - Award £1,500 to enable the group to stage a 30<sup>th</sup> anniversary concert and service.
2. Lacock Positive Camera Club - Award £999 to purchase a laptop and photographic editing software to support the club's activities.
3. KOBRA Trust (Knowledge of Box Roman Archaeology) - Award £5,000 to build a portable scale model and write a book explaining Roman structures in Box.
4. Provision of Allotment Space – BADAS – Award £4,997 to set up a number of allotments as a therapeutic process for people on the road to recovery from drug and/ or alcohol misuse.
5. Corsham Cluster School Festival – Award £900 to stage a Community Dance Festival.
6. Neston & Box Scout Group – Award £1,820 to set up an archery training group.
7. Corsham Rugby Football Club – Award £1,145 to purchase an adult scrum machine.
8. Corsham Knitting and Crochet Club – Award £200 to take a group of members to a Knitting and Craft Show
9. Box Parish Council – Award £674 to purchase and install a ceiling mounted projector and electric screen.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Corsham Area Board has been allocated a 2010/2011 budget of £43,772 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £4332.00. This equates to a total budget of £48,104 for the 2010/2011.
- 1.6. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 20010/11</li><li>• Corsham Community Area Plan</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 1 further round of funding during 20010/11. This will take place on;
  - 24<sup>th</sup> March 2011

### **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Corsham Area Board will have a balance of £1,868

### **5. Legal Implications**

- 5.1. There are no specific Legal implications related to this report.

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

### **8. Officer recommendations**

Ref	Applicant	Project proposal	Funding requested
8.1	Corsham Wind Band Association.	To enable the group to stage a 30 <sup>th</sup> anniversary concert and service.	£1,500

- 8.1.1. Corsham Wind Band Association – Award £1,500 to enable the group to stage a 30<sup>th</sup> anniversary concert and service.
- 8.1.2. This application meets the grant criteria for 2010/11.
- 8.1.3. This application demonstrates a link to the Corsham Area Community Plan “Activities for young people”

- 8.1.4. Corsham Wind Band is a not for profit organisation and contributes to the desired outcomes of providing leisure time activities for young people in Corsham Community Area and has for 30 years engaged with a large proportion of the Corsham Community Area.
- 8.1.5. This project relates to Wiltshire Council priorities of encouraging positive lifestyle changes; create stronger and more inclusive communities and the promotion of ideas about safe, cohesive and resilient communities.
- 8.1.6. This group is well respected by Corsham Town Council and has represented Corsham locally, nationally and internationally.
- 8.1.7. A decision not to fund this project will probably result in it not happening owing to limited funding opportunities.

Ref	Applicant	Project proposal	Funding requested
8.2.	Lacock Positive Camera Club	To purchase a laptop and photographic editing software to support the club's activities.	£999

- 8.2.1. Lacock Positive Camera Club – Award £999 to purchase a laptop and photographic editing equipment to support the club's activities.
- 8.2.2. This application meets the grant criteria for 2010/11.
- 8.2.3. This application demonstrates a link to the Corsham Area Community Plan "Education and Lifelong Learning" and "Places to meet"
- 8.2.4. This group is a newly formed and is a not for profit organisation.
- 8.2.5. Membership of this group is currently 20. They envisage that the purchase of new up to date equipment will encourage more people to join.
- 8.2.6. If the Area Board makes a decision not to fund this project then it will be delayed until other funds are identified.

Ref	Applicant	Project proposal	Funding requested
8.3.	KOBRA Trust (Knowledge of Box Roman Archaeology)	To build a portable scale model and write a book explaining Roman structures in Box	£5,000

- 8.3.1. KOBRA Trust (Knowledge of Box Roman Archaeology) – Award £5,000 to build a portable scale model and book explaining Roman structures in Box
- 8.3.2. This application meets the grant criteria for 2010/11.
- 8.3.3 This application demonstrates a link to the Corsham Area Community Plan “Culture, Recreation, Heritage and Arts”.
- 8.3.4 This group is a not for profit organisation set up specifically to carry out this project.
- 8.3.6 This bid is supported by Wiltshire Archaeological and Natural History Society, Wiltshire Council Archaeologist and Box Parish Council.
- 8.3.5 If the Area Board decides not to fund this project then it would be delayed until other funding streams are identified.

Ref	Applicant	Project proposal	Funding requested
8.4	BADAS	Provision of Allotment Space	£4,997

- 8.4.1 BADAS now known as New Highways – Award £4997 to set up a number of allotments as a therapeutic process for people on the road to recovery from drug and /or alcohol misuse.
- 8.4.2 This application meets the grant criteria for 2010/11.
- 8.4.3 This application demonstrates a link to the Corsham Area Community Plan “Improving facilities which will enhance the community as a whole”.  
“Offering facilities and activities for young people” “Promoting local food and produce”.
- 8.4.4 This project is fully supported by Wiltshire Probation Services who have already become involved in the project.
- 8.4.5 This group is a registered charity and acts to relieve poverty, sickness and distress amongst persons suffering from drug and/or alcohol misuse and their families and to educate the public in all matters relating to drug and alcohol misuse.
- 8.4.6 This project relates to Wiltshire Council priorities of encouraging positive lifestyle changes; create stronger and more inclusive communities and the promotion of ideas about safe, cohesive and resilient communities.
- 8.4.7 If the Area Board decides not to fund this project then it would significantly affect the viability of the project.

Ref	Applicant	Project proposal	Funding requested
8.5	Corsham Schools Cluster	To stage a Community Dance Festival.	£900

- 8.5.1 Corsham Schools Cluster – Award £900 to enable the group to stage a Community Dance Festival in the Corsham Community Area.
- 8.5.2 This application meets the grant criteria for 2010/11.
- 8.5.3 This application demonstrates a link to the Corsham Area Community Plan “Improving facilities which will enhance the community as a whole”.  
“Offering facilities and activities for young people” “Building a sustainable and resilient community”.
- 8.5.4 This group is a not for profit organisation which has been formed specifically to stage a dance festival and ensure the sustainability for future years.
- 8.5.5 This project will attract young people and adults from across the whole community area to the showcase event.
- 8.5.6 This project relates to Wiltshire Council priorities of encouraging positive lifestyle changes; create stronger and more inclusive communities and the promotion of ideas about safe, cohesive and resilient communities.
- 8.5.7 If the Area Board decides not to fund this project then it would significantly affect the viability of the project.

Ref	Applicant	Project proposal	Funding requested
8.6	Neston & Box Scout Group	To set up an archery training group.	£1,820

- 8.6.1 Neston & Box Scout Group – Award £1,820 to set up an archery training group.
- 8.6.2 This application meets the grant criteria for 2010/11.
- 8.6.3 This application demonstrates a link to the Corsham Area Community Plan “Offering facilities and activities for young people”

- 8.6.4 This group is a not for profit organisation which supports the development of young people and enhancing social responsibility.
- 8.6.5 This project relates to Wiltshire Council priorities of encouraging positive lifestyle changes; create stronger and more inclusive communities and the promotion of ideas about safe, cohesive and resilient communities.
- 8.6.6 If the Area Board decides not to fund this project then it would significantly affect the viability of the project.

Ref	Applicant	Project proposal	Funding requested
8.7	Corsham Rugby Football Club	To purchase an adult scrum machine	£1,145

- 8.7.1 Corsham Rugby Football Club – Award £1,145 to purchase an adult scrum machine.
- 8.7.2 This application meets the grant criteria for 2010/11.
- 8.7.3 This application demonstrates a link to the Corsham Area Community Plan “Offering facilities and activities for people”
- 8.7.4 This group is a not for profit organisation which supports the development of young people enhancing social responsibility.
- 8.7.5 This project relates to Wiltshire Council priorities of encouraging positive lifestyle changes; create stronger and more inclusive communities and the promotion of ideas about safe, cohesive and resilient communities.
- 8.7.6 This group have previously been awarded a grant from Corsham Area Board for a youth scrum machine but it is not advisable for adults to use this machine.
- 8.7.7 If the Area Board decides not to fund this project then purchase of this equipment would be delayed until other funding opportunities are identified.

Ref	Applicant	Project proposal	Funding requested
8.8	Corsham Knitting and Crochet Club	To take a group of members to a Knitting and Craft Show	£200

- 8.8.1 Corsham Knitting and Crochet Club – Award £200 to take a group of members to a knitting and craft show.
- 8.8.2 This application meets the grant criteria for 2010/11.
- 8.8.3 This group is a not for profit organisation.
- 8.8.4 This application demonstrates a link to the Corsham Area Community Plan “Offering facilities and activities for people in recreation and arts”
- 8.8.4 This project relates to Wiltshire Council priorities of encouraging positive lifestyle changes; create stronger and more inclusive communities.
- 8.8.6 This group is well respected in the community area and each monthly meeting sees four tables in the hall covered with ‘comfort goods’, brilliant colours, brilliant designs and beautifully finished items to be distributed to those less fortunate. So this year among other items the group have produced:-  
 277 Blankets 1524 Hats 164 Scarves 431 pairs Mitts/gloves  
 977 Sweaters and Cardigans 667 Puppets 118 Bed socks  
 Miscellaneous baby clothes and 83 tiny blankets split between the Neonatal units at the Royal United Hospital and Swindon Hospital.
- 8.8.7 If the Area Board decides not to fund this project then purchase of this equipment would be delayed until other funding opportunities are identified.

Ref	Applicant	Project proposal	Funding requested
8.9	Box Parish Council	To purchase and install a ceiling mounted projector and electric screen.	£674

- 8.9.1 Box Parish Council – Award £674 to purchase and install a ceiling mounted projector and electric screen.
- 8.9.2 This application meets the grant criteria for 2010/11.
- 8.9.3 This group is a Parish Council.
- 8.9.4 This application demonstrates a link to the Corsham Area Community Plan “Offering facilities and activities for people ”
- 8.9.5 This project relates to Wiltshire Council priorities of encouraging positive lifestyle changes; create stronger and more inclusive communities.
- 8.9.6 If the Area Board decides not to fund this project then purchase of this equipment would be delayed until other funding opportunities are identified.



**Appendices:**

**Appendix 1 Grant application – Corsham Wind band**  
**Appendix 2 Grant application - Lacock Positive Camera Club**  
**Appendix 3 Grant application – KOBRA Trust**  
**Appendix 4 Grant application - BADAS**  
**Appendix 5 Grant application – Corsham Cluster School Dance festival**  
**Appendix 6 Grant application – Neston & Box Scout Group**  
**Appendix 7 Grant application – Corsham Rugby Club**  
**Appendix 8 Grant application – Box Parish Council**  
**Appendix 9 Grant application – Corsham Knitting and Crochet Club**

No unpublished documents have been relied upon in the preparation of this report.

**Report Author**

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